

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: September 23, 2015

Location: Hospital Boardroom

Present: Gay Bolln; Charles Lyford, MD; Colleen Bolte, Robert Kayser; Bobbe Fitzhugh
 Ryan Smith; Karl Hertz; Cristy Cobb; Curt Dugger; Dave Patterson; Brian Retherford, MD; Deeanne Engle, MD; Terry Moss; Dennis Yutani, MD;
 Mark Campbell, MD; James Hardee, Hospital Attorney
Absent: James Morgan, MD; Denise Lyons; Diane Harrop

Call to Order: By Gay Bolln

Time: 5:30pm

Agenda: Reviewed and approved

Previous Minutes: Motion to approve the August 26, 2015 minutes made by Dr. Charles Lyford; seconded by Robert Kayser. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Welcome	The Board welcomed Bobbe Fitzhugh as a new member. Bob noted that Bobbe joins Marilyn Fitzhugh as the second female Fitzhugh to be on the Board.		FYI
Reconstitution of Board			
		Motion to reconstitute the Board according to the elected officers from the first two months of the current fiscal year made by Robert Kayser; seconded by Charles Lyford, MD. All present approved; motion carried.	FYI
Public Presentations			
	None		FYI
Public Comment			
	None		FYI
Strategic Plan			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES for the first quarter were included in the packet.		FYI
Performance Plan/Hospital Incentive Chart	Ryan noted that AR days are down to 59, we have a 6.5% margin through Aug., no CAUTI elements of care have been missed, we're at the 90 th		FYI

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	percentile for patient satisfaction and we've had one fall with injury. Cristy talked about monitoring of catheters.	FYI
Consent Approval:		
Finances	The August 2015 financials and statistical packet was included in the Board meeting materials. Curt noted the hospital's highest gross revenue month in August of \$6.8M. Bob gave kudos to everyone for the hospital's financial progress during his tenure on the Board. He also talked about the Payer Mix table on pg. 5 of the financial packet in relation to indigent care. Curt noted that there has been an increase state-wide in indigent care costs.	Motion to accept the August 2015 financials as presented made by Bobbe Fitzhugh; seconded by Charles Lyford, MD. All present approved; motion carried.
Write-Offs	August 2015 write-offs in the amount of \$89,226.71 and indigent care in the amount of \$1,234,747.19 were presented for approval.	Motion to accept the August 2015 write-offs and indigent care as presented made by Charles Lyford, MD; seconded by Gay Bolln. All present approved; motion carried.
Vouchers	The September 2015 vouchers were presented for approval.	Motion to accept the September 2015 vouchers as presented made by Coleen Bolte; seconded by Charles Lyford, MD. All present approved; motion carried.
Old Business:		
Emergency Room & MRI Update	Ryan reported the state has combined the MRI with the ED remodel. Karl shared the updated plans during the break. Ryan shared that Ingram & Miller has been selected for the geo tech work.	TSP and Phipps will present at the October Board.
New Business:		
Foundation Report	In Denise Lyons' absence, Karl gave the Foundation report. Denise and Diane Harrop had a good visit with Susie McMurry and anticipate a gift, possibly toward the seclusion room in the ER.	FYI

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	The Foundation fundraiser is Oct. 2 at the True Ranch.		FYI
CEO Report			
LDI	Ryan noted that hospital leadership participated in an LDI last Thursday and Friday at the State Fairgrounds. Lisa Niederman talked about having a growth mind set on Friday and there were other coaching sessions on Thursday.		FYI
Never Event	Cristy shared a PowerPoint outlining the results from two Root Cause Analysis sessions pertaining to the recent patient fall with injury. She noted that there were 10 falls with injury in 2013, 4 in 2014 and 8 so far in 2015. As a result of these RCAs, the Fall Prevention policy will be reworded for clarity and Facilities has verified all bed alarms are functioning.	A Plan of Correction will be developed by October 1.	FYI
Educational Opportunities			
Rural Hospital Conference	Dr. Lyford asked for the dates of the 2016 conference in Phoenix.	February 7-9, 2016; additional information will be provided as it is received.	FYI
Executive Session			
		It was moved by Gay Bolln; seconded by Robert Kayser to adjourn to Executive Session at 6:49pm pursuant to W.S. §16-4-405(a) (i) and W.S. § 16-4-405 (a)(ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 7:49pm.	
Credentials	Dr. Engle presented the following credentialing activity for approval: <ul style="list-style-type: none"> ➤ Mark Campbell, MD for active staff reappointment (OB/Gyn) ➤ Deeanne Engle, MD for active staff reappointment (Family Practice/OB) ➤ Robert Novick, MD for active staff 	Motion to approve the credentials as presented based upon the recommendation of the medical staff made by Charles Lyford, MD; seconded by Robert Kayser. All present approved; motion carried.	FYI

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Litigation	<ul style="list-style-type: none"> ➤ reappointment (Cardiology) ➤ Patrick Robertson, MD for active staff reappointment (Orthopedic Surgery) ➤ James Rupp, MD for active staff reappointment (Internal Medicine) <p>Jim Hardee updated the Board on the status of two current cases.</p>		FYI

Adjournment: Gay Bolln asked if there was any objection to adjournment. There was none, the meeting was adjourned at 7:49pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By:  **Date:** 10/30/15
 Robert B. Kayser, Board Secretary