

**MEMORIAL HOSPITAL OF CONVERSE COUNTY  
BOARD OF TRUSTEES**

**Date:** August 26, 2015

**Location:** Hospital Boardroom

**Present:** Gay Bolln; Charles Lyford, MD; Arlene Earnst; Colleen Bolte, Robert Kayser  
Ryan Smith; Karl Hertz; Cristy Cobb; Curt Dugger; James Morgan, MD; Decanne Engle, MD; Terry Moss; James Hardec, Hospital Attorney; Bobbe Fitzhugh, Guest

**Absent:** Dave Patterson; Brian Retherford, MD

**Call to Order:** By Gay Bolln

**Agenda:** Reviewed and approved

**Time:** 5:30pm

**Previous Minutes:** Motion to approve the July 22, 2015 minutes made by Robert Kayser; seconded by Colleen Bolt. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
<b>Farewell</b>	<p>The Board wished Arlene Earnst a fond farewell and best wishes on her retirement in Montana.</p> <p>The Board also wished Dave Robatcek well in his upcoming retirement and thanked him for his service.</p>	<p>Bobbe Fitzhugh has been selected by the Commissioners to complete Arlene's term.</p>	FYI
<b>Public Presentations</b>	None		FYI
<b>Public Comment</b>	None		FYI
<b>Strategic Plan Values</b>	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
<b>Balanced Scorecard &amp; BODES</b>	The Balanced Scorecard and BODES for the first quarter were included in the packet.		FYI
<b>Performance Plan/Hospital Incentive Chart</b>	The current Performance Plan and Incentive Chart were included in the packet. Ryan noted that all areas are above the 70 <sup>th</sup> percentile. The CAUTI elements of care will begin being measured Sept. 1. Cristy talked about the education provided to the nursing staff. She shared that Dr. Ker commented in a recent		FYI

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<b>Consent Approval:</b> Finances	<p>Infection Prevention Committee meeting that he was impressed with the aggressive action we have taken to reduce CAUTI.</p>		
	<p>The July 2015 financials and statistical packet was included in the Board meeting materials. Bob talked about the ramifications to MHCC of substantial overcapacity in orthopedic surgical services. Ryan thanked those working with the Revenue Cycle Committee for the reduction in AR days.</p>	<p>Motion to accept the July 2015 financials as presented made by Arlene Earnst; seconded by Charles Lyford, MD. All present approved; motion carried.</p>	FYI
Write-Offs	<p>July 2015 write-offs in the amount of \$66,145.27 and indigent care in the amount of \$824,699.73 were presented for approval.</p>	<p>Motion to accept the July 2015 write-offs and indigent care as presented made by Charles Lyford, MD; seconded by Arlene Earnst. All present approved; motion carried.</p>	FYI
Vouchers	<p>The July and August 2015 vouchers were presented for approval.</p>	<p>Motion to accept the July and August 2015 vouchers as presented made by Robert Kayser; seconded by Gay Bolln. All present approved; motion carried.</p>	FYI
<b>Old Business:</b> Emergency Room & MRI Update	<p>Ryan and Karl updated the Board on progress with the emergency room remodel and the status of the MRI project.</p>		FYI
<b>New Business:</b> Foundation Report	<p>Diane presented a mockup of the invitation to the Diamonds and Denim event at True Ranch. She talked about donations and community ownership. A design from Innerface for the new donor wall has been accepted. The Williams Foundation (Bucking Horse Plant) made a donation of \$10,000 to P.A.R.T.Y. Jackalope. Denise shared that she is working on a project called 'Joy of Giving.' Two more families have</p>		FYI

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Rules & Regs	<p>joined Fifty Families. Dr. Engle presented several revisions to the Medical Staff Rules and Regulations for approval.</p>	<p>Motion to accept the revisions as presented made by Charles Lyford, MD; seconded by Robert Kayser. All present approved; motion carried.</p>	FYI
<b>CEO Report</b> Childcare Update	<p>Ryan reported that Amanda Panasuk has been hired as the Childcare Manager. Forums are planned for Friday and next Wednesday. TSP will provide a proposal for remodeling the former Business Office. Amanda is working closely with the state on logistics and creating a handbook.</p>		FYI
WHA Awards Banquet	<p>Ryan shared an invitation for the Board to attend the WHA Awards Banquet where Cristy Cobb will receive the Norman S. Holt Award in Nursing Excellence.</p>	<p>Robert Kayser and Gay Bolln indicated they would attend.</p>	FYI
LDI	<p>Ryan shared that the next Leadership Development Institute (LDI) for the hospital will be September 17 &amp; 18 at the State Fairgrounds.</p>		FYI
Awards	<p>Ryan reminded the Board of the Dessert on the Lawn event at Morton Mansion to recognize Felicia Smith for being chosen Certified Dietary Manager of the Year on Aug. 31 at 7pm.  He also announced that the Surgery department has been selected to receive the Press Ganey Guardian of Excellence Award for four quarters above the 95<sup>th</sup> percentile. Representatives from MHCC will travel to Orlando in November to receive the award at the national Press Ganey conference.</p>		FYI

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Provider Recruitment		Ryan welcomed Casey Starks, MD and Christy McAndrew, NP to the MHCC staff. Dr. Starks is now seeing patients and Christy will start tomorrow.		FYI
<b>Executive Session</b>				
			It was moved by Robert Kayser; seconded by Arlene Earnst to adjourn to Executive Session at 6:43pm pursuant to W.S. §16-4-405(a) (i) and W.S. § 16-4-405 (a)(ii). All present approved; motion carried.	
			It was moved, seconded and carried to adjourn from Executive Session at 7:03pm.	
Credentials		Dr. Engle presented the following credentialing activity for approval: <ul style="list-style-type: none"> <li>➢ Alana Cozier, MD for conclusion of provisional status (Neurology)</li> <li>➢ Jonathan Craun, DO for conclusion of provisional status (IRAD)</li> <li>➢ Lance Edmonds, MD for conclusion of provisional status (IRAD)</li> <li>➢ Alexandru David, MD for conclusion of provisional status (Infectious Disease)</li> <li>➢ Jason Schocker, MD for conclusion of provisional status (Pathology)</li> <li>➢ David Wheeler, MD for conclusion of provisional status (Neurology)</li> </ul>	Motion to approve the credentials as presented based upon the recommendation of the medical staff made by Charles Lyford, MD; seconded by Arlene Earnst. All present approved; motion carried.	FYI
Litigation		Jim Hardee updated the Board on the status of two current cases.		FYI

**Adjournment:** Gay Bolln asked if there was any objection to adjournment. There was none, the meeting was adjourned at 7:04pm. Minutes typed by Nancy Probert subject to corrections.

**Approved By:**  Robert B. Kayser, Board Secretary  
**Date:** 10/30/15