

**MEMORIAL HOSPITAL OF CONVERSE COUNTY  
BOARD OF TRUSTEES**

**Date:** July 22, 2015

**Location:** Hospital Boardroom

**Present:** Gay Bolln; Charles Lyford, MD; Arlene Earnst; Robert Kayser  
Ryan Smith; Karl Hertz; Cristy Cobb; Curt Dugger; Dave Patterson; James Morgan, MD; Brian Retherford, MD; Terry Moss; James Hardee,  
Hospital Attorney

**Absent:** Colleen Bolte; Deeanne Engle, MD

**Call to Order:** By Gay Bolln

**Agenda:** Reviewed and approved

**Time:** 5:30pm

**Previous Minutes:** Motion to approve the June 24, 2015 minutes made by Robert Kayser; seconded by Arlene Earnst. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
<b>Election of Officers</b>	After the appointment/reappointment of a member to the Board of Trustee's, the board must elect from its membership, a Chairman, Vice-Chairman, Secretary and a Treasurer.	Arlene Earnst reported that the nominating committee had met and made their recommendations. Motion to nominate the following for slate of officers for the 2015-2016 fiscal year made by Arlene Earnst; seconded by Robert Kayser: Chairman: Gay Bolln Vice-Chairman: Charles Lyford, MD Secretary: Robert Kayser Treasurer: Colleen Bolte All nominees accepted. All present approved; motion carried.	FYI
<b>Introduction of Guests</b>	Dr. Morgan introduced medical student Issac Wentz who will be in the WWAMI Trust Program (Targeted Rural and Underserved Track).	Beginning the summer before medical school and continuing throughout the curriculum, TRUST scholars participate in clinical and classroom experiences, on-line discussions and regional or national conferences, exposing them to the satisfaction, challenges and life style of a physician practicing in rural and underserved areas.	FYI
<b>Public Presentations</b>	None		
<b>Public Comment</b>	On behalf of the board, Robert Kayser recognized		FYI

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<b>Strategic Plan</b>	and publicly thanked Dr. Lyford for his many contributions and military service in Viet Nam as well as being a strong board member. A recent article recognizing Dr. Lyford was recently published in the Casper Star for anyone wishing to read his many accomplishments.		
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard, Performance Plan & BODES	Ryan provided an Annual Review of the clinical process of core measures and Press Ganey patient satisfaction scores as well as financial health.	On behalf of the board, Chairwoman Gay Bolln acknowledged and thanked the entire MHCC staff for working together to increase our satisfaction scores.	FYI
Performance Plan/Hospital Incentive Plan	The presentation compared the Performance Plan data from 2012 to 2015 as well as other statistics to give a picture of how the hospital has changed in that time. Ryan noted that the proposed Core Measure Incentive Chart goal for FY2016 will be 99%, the Patient Satisfaction goal will be 75%, Utilization will be changed to Net Days in AR with a goal of 55, Net Income will be changed to Expenses as a Percentage of Net Revenue and Patient Safety will be changed to CAUTI Prevention. Ryan noted that we will need to reduce our AR days from the current 62 to meet the goal which is the Wyoming average. The national average is 51. The exact number for expenses has yet to be determined. The CAUTI Prevention will be based on meeting 100% of the elements of care.		FYI
<b>Consent Approval:</b> Finances July 22, 2015	The June 2015 financials and statistical packet	Motion to accept the July 2015 financials as	FYI

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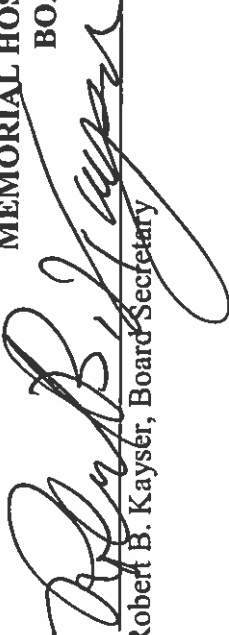
Topic	Discussion	Action Plan	Follow-Up
	<p>was included in the Board meeting materials. Curt Dugger noted that the auditors will be here starting Monday July 27<sup>th</sup>. July revenue is projected to be \$6.5 mil. Robert Kayser talked about operating expenses, concerns of indigent care, accounts receivables and cash flow from operations.</p>	<p>presented made by Charles Lyford, MD; seconded by Arlene Earnst. All present approved; motion carried.</p>	
Write-Offs	<p>June 2015 write-offs in the amount of \$11,845.09 and indigent care in the amount of \$814,037.32 were presented for approval.</p>	<p>Motion to accept the June 2015 write-offs and indigent care as presented made by Charles Lyford, MD; seconded by Arlene Earnst. All present approved; motion carried.</p>	FYI
Vouchers	<p>In the absence of Colleen Bolte, the June 2015 vouchers were postponed until the August meeting.</p>		FYI
<b>Old Business:</b>			
Emergency Room Update	<p>Ryan talked about the next steps for the ED remodel. Preliminary plans have been submitted to the State.</p>	<p>Interviews for a contract manager have been completed and G.H. Phipps of Sheridan, WY has been chosen as the contract manager. Completion for the project is anticipated for late 2016.</p>	FYI
<b>New Business:</b>			
Foundation Report	<p>Diane Harrop reported that there was not a regularly scheduled Foundation Board Meeting for this month due to the absence of several members on vacations and etc. Diane talked about the "Special Events" committee and the Powder Horn Ranch Extravaganza coming up the first part of October. Details will follow. Work on the Donor Wall continues. Denise talked about MHCC and the Foundation collaborating with EWC on getting together to support our future nurses.</p>	<p>MHCC has generously provided a nursing faculty endowment and the Foundation has been asked to supply the equipment for the Health Science Room. The Foundation has received two generous gifts to start the equipment campaign and will be asking for donations to benefit the hospital, community and EWC. Denise also noted she was looking into "Grateful Family" programs.</p>	FYI
<b>CEO Report</b>			

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Recruitment Update	Ryan announced that Christy McAndrews, Geriatric Nurse Practitioner will begin seeing patients August 31 <sup>st</sup> . Casey Starks, MD will begin seeing patients August 17 <sup>th</sup> .		FYI
<b>Executive Session</b>			
		It was moved by Robert Kayser; seconded by Arlene Earnst to adjourn to Executive Session at 6:44pm pursuant to W.S. § 16-4-405(a) (ii) and W.S. § 16-4-405 (a)(iii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 7:20pm.	
Credentials	<p>Dr. Retherford presented the following credentialing activity for approval:</p> <ul style="list-style-type: none"> <li>➤ Rita Emch, MD for provisional courtesy staff privileges</li> <li>➤ Christy McAndrews, FNP for provisional AHP staff privileges pending WY licensures</li> <li>➤ Casey Starks, MD for provisional active staff privileges pending WY licensures</li> <li>➤ Emily Hurst, D.O. for conclusion of provisional status (Avera eICU)</li> <li>➤ Zulfiqar Mohammad, MD for conclusion of provisional status (Avera eICU)</li> <li>➤ Robert Narotzky, MD for conclusion of provisional status (Neurology)</li> </ul>	Motion to approve the credentials as presented based upon the recommendation of the medical staff made by Charles Lyford, MD; seconded by Robert Kayser. All present approved; motion carried.	FYI
		Motion to approve the proposed FY2016 Incentive Plan and payout as presented made by Robert Kayser; seconded by Charles Lyford, MD. All present approved; motion carried.	

**Adjournment:** Gay Bolln asked if there was any objection to adjournment. There was none, the meeting was adjourned at 7:25pm. Minutes typed by Nancy Probert subject to corrections.

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Approved By:

Robert B. Kaysér, Board Secretary

Date:

8/26/15