

**MEMORIAL HOSPITAL OF CONVERSE COUNTY  
BOARD OF TRUSTEES**

**Date:** June 24, 2015

**Location:** Hospital Boardroom

**Present:** Gay Bolln; Arlene Earnst; Colleen Bolte; Robert Kayser

Ryan Smith; Karl Hertz; Dave Patterson; James Morgan, MD; Deeanne Engle, MD; Brian Retherford, MD; Terry Moss

**Absent:** Charles Lyford, MD; Jim Hardee, Atty; Curt Dugger

**Call to Order:** By Gay Bolln

**Time:** 5:30pm

**Agenda:** Reviewed and approved

**Previous Minutes:** Motion to approve the May 27, 2015 minutes made by Robert Kayser; seconded by Arlene Earnst. All present approved; motion carried.

Topic		Discussion	Action Plan	Follow-Up
<b>Strategic Plan</b>				
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI	
Balanced Scorecard, Performance Plan & BODES	Ryan noted the report was the same as last month and that we continue to work on tracking the core measures.	We will have the new second quarter calendar beginning next month.	FYI	
Performance Plan/Hospital Incentive Plan	The FY15 Performance Plan and 2015 Hospital Incentive Plan was included within the board materials.		FYI	
<b>Consent Approval:</b>				
Finances	The May 2015 financials and statistical packet were included in the Board meeting materials. Robert Kayser reviewed several of the graphs along with an overview of patient volumes and gross revenue. Indigent Care continues to increase. He also talked about the recent robotic procedure he was privileged to witness and how extraordinary the surgical team works together.	Motion to accept the May 2015 financials as presented made by Colleen Bolte; seconded by Arlene Earnst. All present approved; motion carried.	FYI	
Write-Offs	May 2015 write-offs in the amount of \$57,283.66 and indigent care in the amount of \$646,504.13 were presented for approval.	Motion to accept the May 2015 write-offs and indigent care as presented made by Colleen Bolte; seconded by Arlene Earnst. All present approved; motion carried.	FYI	
Vouchers	Colleen Bolte reported that the May 2015	Motion to approve the May2015 vouchers as	FYI	

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	vouchers appeared to be in order and recommended them for approval.	presented made by Colleen Bolte; seconded by Arlene Earnst. All present approved; motion carried.	
<b>Old Business:</b>			
Emergency Room Update	Ryan talked about the next steps for the ED remodel.	Interviews for a contract manager have been scheduled for July 8 <sup>th</sup> . Completion for the project is anticipated for late 2016.	FYI
<b>New Business:</b>			
Foundation Report	Diane Harrop talked about the recent "Aesthetics Event" held at the MOB in which Denise assisted in the planning; very successful event. Diane also talked about "Fifty Families" and thanked the Kayser, Cobb and Morgan families for joining this special group of families who understand and support the mission of the Foundation. It was noted that the Foundation is working on signage for the donor wall and in the process of bringing on a new board member.		FYI
Nomination Committee for Board Appointment	After the appointment/reappointment of a member to the Board of Trustees, the board must elect from its membership, a Chairman, Vice-Chairman, Secretary and a Treasurer. Gay Bolln was reappointed for a term of five (5) years from July 1, 2015-June 30, 2020.	Gay Bolln appointed Arlene Earnst and Colleen Bolte as the nominating committee for the slate of officers for the fiscal year 2015-2016. Nominations will be presented and finalized at the July 22, 2015 board meeting.	
<b>CEO Report</b>			
Recruitment Update	Ryan announced that Christy McAndrews, Geriatric Nurse Practitioner will begin seeing patients August 31 <sup>st</sup> . She will be working part-time with Dr. Thalken and Dr. Rupp. Casey Starks, MD (FP/OB) will begin seeing patients August 17 <sup>th</sup> . Dr. Rita Emch will begin orientation July 6 <sup>th</sup> and start seeing patients three (3) days per week.		FYI

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CT Scanner	The Toshiba AQ One CT System installation begins July 22 <sup>nd</sup> and decommission of the old CT begins July 27 <sup>th</sup> . The gantry pad will be poured July 31 <sup>st</sup> giving it 72 hours to cure and be ready for the install date of August 3 <sup>rd</sup> . It should take about two (2) weeks to install so they are setting applications for the 17 <sup>th</sup> .		FYI
MediQHome	Ryan and Dr. Morgan talked about the development of the MediQHome Program which is available to all BCBS participating providers and their patients regardless of their insurance coverage.	The program provides the tools and financial resources that allow caregivers to focus on a strong relationship with the patient and his/her care by extracting data for our EMR and will be in place after July 7 <sup>th</sup> .	FYI
PQRS	Ryan talked about the Physician Quality Reporting System that encourages individual eligible professionals and group practices to report information on quality of care to Medicare.	Those who report satisfactorily for the 2015 program year will avoid the 2017 PQRS negative payment adjustment.	FYI
Child Care	Ryan announced that a Childcare Director will be hired to facilitate completion of the project. The childcare facility will be located in the former Business Office and adjacent buildings.		FYI
Revenue Cycle Team	Ryan acknowledged the commitment and work of the Revenue Cycle Team to reduce the AR days from 69 to 54.		FYI
<b>Executive Session</b>			
		It was moved by Robert Kayser; seconded by Arlene Earnst to adjourn to Executive Session at 6:22pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 6:50pm.	
Credentials	Dr. Engle presented the following credentialing activity for approval: <ul style="list-style-type: none"> <li>➤ Gregory Punch, MD for provisional contract staff privileges (Irad Teleradiologist)</li> </ul>	Motion to approve the credentials as presented based upon the recommendation of the medical staff made by Robert Kayser; seconded by	FYI

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	<ul style="list-style-type: none"> <li>➤ William White, MD for active staff reappointment (General Surgery)</li> <li>➤ Lawrence Jenkins, MD for outpatient clinical staff reappointment (visiting Orthopedic Surgeon))</li> <li>➤ Jacqueline Retherford, WHNP for AHP staff reappointment</li> <li>➤ Oscar Aguirre, PA for AHP staff reappointment (Urgent Care PA)</li> <li>➤ Elie Fahed, MD for outpatient clinical staff reappointment (Oncologist)</li> <li>➤ Kellie Clausen, FNP for provisional privileges for medical botox/migraine headaches</li> <li>➤ Mohammad Majeed, MD for conclusion of provisional status to full privileges (Hospitalist)</li> <li>➤ Alexander Lansang, MD for conclusion of provisional status to full privileges (FP)</li> </ul>	<p>Colleen Bolte. All present approved; motion carried.</p>	
		<p>Motion authorizing the Board Chair to conduct an annual performance review for the CEO and to provide an annual salary increase, both in accordance with the guidelines established by the entire board made by Arlene Earnst; seconded by Colleen Bolte. Such increase to take effect the full first pay period of FY2015 and to continue for the balance of the fiscal year. All present approved; motion carried.</p>	FYI

**Adjournment:** Gay Bolln asked if there was any objection to adjournment. There was none, the meeting was adjourned at 6:57pm. Minutes typed by Nancy Probert subject to corrections.

**Approved By:**  \_\_\_\_\_ **Date:** 7/22/15

Arlene Eklund-Earnst, Secretary