

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: February 25, 2015

Location: Hospital Boardroom

Present: Colleen Bolte; Robert Kayser; Charles Lyford, MD

Ryan Smith; Karl Hertz; Cristy Cobb; Curt Dugger; Dave Patterson; James Morgan, MD; Deeanne Engle, MD; Brian Retherford, MD; Terry Moss, Practice Administrator; James Hardee, Hospital Attorney

Absent: Gay Bolln; Arlene Earnst

Call to Order: By Robert Kayser

Time: 5:30pm

Agenda: Reviewed and approved

Previous Minutes: Motion to approve the January 28, 2016 minutes made by Charles Lyford, MD; seconded by Colleen Bolte. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Strategic Plan			
Balanced Scorecard, Performance Plan & BODES	Ryan noted the Balanced Scorecard and BODES had not changed and asked if there were any questions.		FYI
Consent Approval:			
Finances	The January 2015 financials and statistical packet were included in the Board meeting materials. Curt explained several items on the balance sheet.	Motion to accept the January 2015 financials as presented made by Charles Lyford, MD; seconded by Colleen Bolte. All present approved; motion carried.	FYI
Write-Offs	January 2015 write-offs in the amount of \$124,993.30 and indigent care in the amount of \$1,063,380.22 were presented for approval.	Motion to accept the January 2015 write-offs and indigent care as presented made by Colleen Bolte; seconded by Charles Lyford, MD. All present approved; motion carried.	FYI
Vouchers	Colleen Bolte reported that the January 2015 vouchers appeared to be in order and recommended them for approval.	Motion to approve the January 2015 vouchers as presented made by Colleen Bolte; seconded by Charles Lyford, MD. All present approved; motion carried.	FYI
Old Business:			
New Business:			
Stroudwater Presentation	The report prepared by Stroudwater regarding the Emergency Department remodel was included in the meeting packet. Karl showed several slides and talked about the information presented. Due to high cost estimates for each option, the		FYI

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

	Discussion	Action Plan	Follow-Up
Stroudwater Presentation (cont'd)	Board asked that a fifth option be developed. Stroudwater proposed an ER expansion that doesn't involve adding onto the building at an estimated cost of \$250 per sq. ft. or \$700,000. Another firm, TSP has been contracted to render drawings for this plan. Due to AIA code updates, TSP estimates the remodel would be closer to \$300 per sq. ft. TSP will be here for another site visit March 11 & 12 and return with a report April 1 & 2. Karl noted that TSP has also been contracted to build a breezeway between the hospital and the MRI to fulfill state requirements.		FYI
CEO Report			
Recruitment Update	<p>Ryan distributed copies of a reference letter for Dr. Casey Starks and indicated the hospital would like to send her a contract. She is finishing her residency and will be a FP physician w/OB that could start in mid-August.</p> <p>Terry updated the Board on visiting providers in the MOB. In addition to ENT providers, infectious disease doctors will start in March.</p> <p>Dr. Retherford shared a recent daVinci success story.</p>		FYI
Executive Session			
		It was moved by Robert Kayser; seconded by Charles Lyford, MD to adjourn to Executive Session at 5:58pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 6:16pm.	

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

	Discussion	Action Plan	Follow-Up
Credentials	<p>Dr. Engle presented the following credentialing activity for approval:</p> <ul style="list-style-type: none"> ➤ <i>Phil Tigert, PA-C</i> recommended for conclusion of provisional AHP staff privileges (Urgent Care PA) ➤ <i>Doug White, MD</i> recommended for conclusion of provisional contract staff privileges (Radiologist) 	Motion to approve the credentials as presented based upon the recommendation of the medical staff made by Charles Lyford, MD; seconded by Colleen Bolte. All present approved; motion carried.	FYI
Physician Contract		Motion to authorize Ryan Smith to negotiate an employment contract with Casey Starks, MD made by Charles Lyford, MD; seconded by Colleen Bolte. All present approved; motion carried.	FYI
Rural Health Conference	Charles Lyford, MD talked about the Rural Health Conference attended by the Board earlier in the month and the need for better networking and clinical integration in Wyoming.		FYI
Title 25	Cristy shared about a recent meeting with local entities regarding behavioral health needs in the community and county. Discussion followed. Ryan shared his experience with psychiatric care in a hospital setting. Robert Kayser suggested developing an action plan to integrate current community mental health services with the hospital.	The Board approved the development of a behavioral health model proposal by hospital administration.	FYI
Other	<p>Cristy shared that RFID tags were used for the first time in an OB surgery today.</p> <p>March 3 the Clorox Robot will be here to train staff on the ultraviolet machine.</p>		FYI

Adjournment: Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 7:18pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By: *Arlene Ekland-Earnst*
Arlene Ekland-Earnst, Secretary

Date: *3/25/15*