

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: July 26, 2017

Time: 5:27pm

Location: Hospital Boardroom

Present: Robert Kayser; Dr. Charles Lyford; Colleen Bolte; Gay Bolln; Bobbe Fitzhugh

Ryan Smith; Cristy Cobb; Karl Hertz; Deeanne Engle, MD; James Morgan, MD; Curt Dugger; Dave Patterson; Brian Retherford, MD; Mark Campbell, MD; Terry Moss; Missy Swanson; Jennifer Rinn; James Hardee, Hospital Attorney; Frank Wiederrecht

Call to Order: Robert Kayser

Agenda: Reviewed and approved

Previous Minutes: Dr. Charles Lyford noted that, due to his absence at the last meeting, he did not second the motion to adjourn to Executive Session. Motion to approve the June 28, 2017 minutes, as corrected, made by Dr. Charles Lyford; seconded Bobbe Fitzhugh. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Election of Officers	After the appointment/reappointment of a member to the Board of Trustee's, the board must elect from its membership, a Chairman, Vice-Chairman, Secretary and a Treasurer. Robert Kayser's term was renewed for another five years by the Commissioners.	Gay Bolln reported that the nominating committee had met and made their recommendations. Motion to nominate the current slate of officers for the 2017-2018 fiscal year made by Gay Bolln; seconded by Colleen Bolte.	Election of Officers
Introduction of Guests			
	None		FYI
Public Presentations and Comment			
	None		
Strategic Plan			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES for the second quarter of 2017 were included in the packet.		FYI
Consent Approval:			
Write-Offs	June 2017 write-offs in the amount of \$115,077.86 and indigent care in the amount of \$702,222.18 were presented for approval.	Motion to accept the June 2017 write-offs and indigent care as presented made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI

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Vouchers	The July 2017 vouchers had been reviewed by Dr. Charles Lyford and were presented for approval.	Motion to accept the July 2017 vouchers as presented made by Dr. Charles; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
Financials	The June 2017 financial and statistical packet was included in the packet. Robert Kayser shared a handout on Federal Medicaid spending and talked about the impact of the exponential growth rate.	Motion to accept the June 2017 financials as presented made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
Old Business:			
ED/MRI Update	The ED remodel is complete and the department moved back last week. The state department will inspect the MRI in Aug. It has been fully functioning in the meantime though.		FYI
Foundation Report			
	Jen provided a handout for the 50 Families membership drive and noted that leadership had received an email that day.		FYI
CEO Report			
	Ryan shared the presentation being given at the Employee Forums this week. He recognized the Foundation for reaching their \$500,000 goal to support the ED remodel. He noted that Dr. Young will arrive the end of Aug. to begin working in Sept. The presentation included YTD graphs for many service lines going back five years. Also included was a review of the FY17 Incentive Plan and payout. The group discussed the recent dissatisfaction in OB department which lead to the loss of five nurses and Cristy shared several changes to improve morale. Ryan outlined the proposed FY18 Incentive Plan which was included in the packet under New Business. Cristy talked about the rationale for added the		FYI

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	depression screening as the patient safety goal. All inpatients, swing bed, observation and outpatients who are 11 years or older will be screened except OB, outpatient surgery and ED. Ryan and Robert Kayser stressed the importance and advantage of the current cash on hand.		FYI
New Business:			
FY17 Incentive Plan Payout Approval	The FY17 Incentive Plan Summary and proposed payout was included in the packet and reviewed during the CEO report.	Motion to approve the FY17 Incentive Plan Payout, FY18 Incentive Plan Targets and FY 18 Requested Operating Budget made by Dr. Charles Lyford; seconded by Gay Bolln. All present approve; motion carried.	FYI
FY18 Incentive Plan Target Approval	The FY18 Proposed Incentive Plan was included in the packet and reviewed during the CEO report.		FYI
FY18 Final Budget	The FY18 Requested Operating Budget Statement was included in the packet.		FYI
Drug Diversion Update	Ryan shared that the U.S. Dept. of Justice may press charges. Mr. Harris is currently participating in a 30-day treatment program in Cody. Ryan and Cristy recently met with Abby Harris to discuss the scenario following the end of his PTO. Ryan reported that the hospital received a request from legal counsel for one of the patients involved to notify our liability carrier, which has been done. Cristy talked about the various process and procedure changes resulting from the drug diversion.		FYI
Eclipse Events	Karl shared a presentation outlining the preparation plans and activities surrounding the Aug. 21 eclipse. The Boardroom will serve as the Incident Command Center Aug. 18-22 and the county IC will be staged at the law enforcement academy. A Life Flight helicopter will be staged on the lot next to the MOB.		FYI

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Events and Educational Opportunities			
	None		FYI
Executive Session			
		It was moved by Robert Kayser; seconded by Dr. Charles Lyford to adjourn to Executive Session at 7:12pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 7:13pm.	
Credentials	<p>Dr. Retherford presented the following credentialing activity for approval:</p> <ul style="list-style-type: none"> ➤ <i>Robert Allaire, MD</i> – recommended for provisional contract privileges (Orthopedic Surgery) ➤ <i>Elizabeth Chapaton-Rivard, DO</i> – recommended for provisional contract privileges (Avera eICU) ➤ <i>Hussam Elkambergy, MD</i> – recommended for provisional contract privileges (Avera eICU) ➤ <i>Reddy Singasani, MD</i> – recommended for provisional contract privileges (Avera eICU) ➤ <i>Rita Emch, MD</i> – recommended for reappointment of active staff privileges (Internal Medicine) ➤ <i>Casey Starks, MD</i> – recommended for reappointment of active staff privileges (Family Practice/OB)Practitioner) 	Motion to approve the credentials as presented, based upon the recommendation of the medical staff, made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
Employment Contract		Motion to authorize Ryan Smith to complete the hiring process for Dr. Burk Young using the standard contract made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI

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Legal Issues	Ryan updated the group on resolution of the legal issue from Dr. David Peterson. He also noted that one of the drug diversion patients intends to bring legal action.		FYI

Adjournment: Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 7:17pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By: 
Bobbe Fitzhugh, Board Secretary

Date: 8/30/17