

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: June 28, 2017

Time: 5:27pm

Location: Hospital Boardroom

Present: Robert Kayser; Colleen Bolte; Gay Bolln; Bobbe Fitzhugh

Ryan Smith; Cristy Cobb; James Morgan, MD; Curt Dugger; Dave Patterson; Brian Retherford, MD; Terry Moss; Missy Swanson; Jennifer Rinn; James Hardee, Hospital Attorney; Frank Wiederrecht; Joe Coyne (guest); Mark Averett (guest)

Absent: Dr. Charles Lyford; Karl Hertz; Deeanne Engle, MD

Call to Order: Robert Kayser

Agenda: Reviewed and approved

Previous Minutes: Motion to approve the May 24, 2017 minutes made by Gay Bolln; seconded Colleen Bolte. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Introduction of Guests			
	Mark Averett with TSP was available to answer questions about the completion of the ER remodel. He also talked about the new IV infusion center. He noted it will be designed to accommodate chemotherapy in the future. The plans are ready to be submitted to the state following our approval.		FYI
Public Presentations and Comment			
	None		
Strategic Plan			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
CBI Report	Joe Coyne from CBI showed the presentation give to each of the eight strategic planning groups. Copies of his facilitator report and the corresponding whiteboard screen shots were distributed and he noted that Elaine has the file electronically if additional copies are needed. Joe shared some community concerns with the hospitalists, including miscommunication with the primary provider and not knowing if they are		

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CBI Report (cont'd)	even MDs. Mental health was a common response when asked what needs in the community weren't being met. The group discussed the possibility of utilizing telehealth to address the mental health needs. Home health care was also listed as a need in the community. Overall, the strategic planning groups support the efforts to remain independent, feel the CEO is doing a great job and appreciate how the hospital has addressed previous issues.		FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES for the first quarter of 2017 were again included in the packet.		FYI
Performance Plan & Incentive Chart	The current Performance Plan and Incentive Chart were included in the packet.		FYI
Consent Approval:			
Write-Offs	May 2017 write-offs in the amount of \$317,993.09 and indigent care in the amount of \$574,900.56 were presented for approval.	Motion to accept the May 2017 write-offs and indigent care as presented made by Bobbe Fitzhugh; seconded by Gay Bolln. All present approved; motion carried.	FYI
Vouchers	The June 2017 vouchers had been reviewed by Dr. Charles Lyford and were presented for approval per his verbal consent to Curt Dugger prior to the meeting.	Motion to accept the June 2017 vouchers as presented made by Bobbe Fitzhugh; seconded by Gay Bolln. All present approved; motion carried.	FYI
Financials	The May 2017 financial and statistical packet was included in the packet. Robert Kayser shared a presentation and handouts explaining economic fundamentals. He also included a comparison of the healthcare acts.	Motion to accept the April 2017 financials as presented made by Bobbe Fitzhugh; seconded by Gay Bolln. All present approved; motion carried.	FYI
Old Business:			
ED/MRI Update	Ryan reported that the MRI vestibule should be completed by 7/17. We are still awaiting the final ER inspection report from the state. Occupation of the ER has been postponed until after the 4 th .		FYI

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Foundation Report			
	Jenn reported that the Foundation only needs \$58,000 to complete their goal of raising \$500,000 for the ER remodel. Planning for the October Boots & Bling event is in full swing and save the date cards will go out soon.		FYI
CEO Report			
	None		FYI
New Business:			
Ortho Surgeon Update	Ryan reported that Dr. Burk Young from Vernal, UT has accepted the orthopedic surgeon position and will start Sept. 1.		FYI
FY18 Performance Goals	The FY17 year end results will be shared at the July Board meeting. Cristy reported that pain assessment and reassessment has been proposed as the new patient safety goal. The timeliness of this goal is verified by the recent diversion as well as the Press Ganey scores. The quality goal would remain the same		FYI
Drug Diversion Update	Ryan shared the timeline of events and actions to date surrounding Ryan Harris' drug diversion. He noted the added severity of this case due to the number of patients involved and the manner in which the drugs were diverted. The investigation began by Douglas Police Dept. has been handed off to the DEA now. Those who have self-identified via the hotline fall into 3 basic groups: those who just want to let us know they were affected; those who want to be tested for possible exposure to HIV and/or Hepatitis; and those who are very angry. Cristy shared the initial discussion from the Medication Safety Committee which was created to develop an action plan to prevent		

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Drug Diversion Update (cont'd)	future diversion. The pros and cons of random drug testing vs. testing for cause continues to be discussed. Staff education to recognize behaviors, policy updates, surveillance cameras, two person Pharmacy access at night and the drug wasting process are other topics being discussed by the committee. Bobbe Fitzhugh suggested the hospital consider adopting the 'Drug Free Workplace' guidelines.		FYI
Events and Educational Opportunities			
	None		FYI
Executive Session			
		It was moved by Robert Kayser; seconded by Dr. Charles Lyford to adjourn to Executive Session at 7:59pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 8:00pm.	
Credentials	<p>Dr. Retherford presented the following credentialing activity for approval:</p> <ul style="list-style-type: none"> ➤ <i>Anthony Brehm, MD</i> – recommending provisional contract privileges (Avera eICU) ➤ <i>Thomas Magnuson, MD</i> – recommending provisional consulting privileges (Psychiatry – Telehealth) ➤ <i>Anas Moughrabieh, MD</i> – recommending provisional contract privileges (Avera eICU) ➤ <i>Caleb Wilson, MD</i> – recommending provisional outpatient clinical privileges (Otolaryngology) ➤ <i>Oscar Aguirre, Jr., PA-C</i> – recommending reappointment of AHP privileges (Physician Assistant) ➤ <i>Kellie Clausen, FNP</i> – recommending reappointment of AHP privileges (Nurse Practitioner) 	Motion to approve the credentials as presented, based upon the recommendation of the medical staff, made by Bobbe Fitzhugh; seconded by Colleen Bolte. All present approved; motion carried.	FYI

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	<ul style="list-style-type: none"> ➤ <i>Elie Fahed, MD</i> – recommending reappointment of outpatient clinical privileges (Oncology) ➤ <i>Derek Gilbert, MD</i> – recommending reappointment of active staff privileges (Emergency Medicine) ➤ <i>Christy McAndrew, NP</i> – recommending reappointment of AHP privileges (Nurse Practitioner) ➤ <i>Jacqueline Retherford, WHNP</i> – recommending reappointment of AHP privileges (Nurse Practitioner) 		
Other	Colleen Bolte announced her plans to retire the end of July and relocated to Arizona next spring.		FYI

Adjournment: Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 8:30pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By: 
Bobbe Fitzhugh, Board Secretary

Date: 7/26/17