

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: June 27, 2018

Time: 5:30pm

Location: Boardroom

Present: Robert Kayser; Bobbe Fitzhugh; Nick Linford; Dr. Charles Lyford

Ryan Smith; Dave Patterson; Karl Hertz; James Morgan, MD; Curt Dugger; Deeanne Engle, MD; Dennis Yutani, MD; Terry Moss; Jennifer Rinn; James Hardee, Hospital Attorney

Absent: Gay Bolln; Cristy Cobb

Call to Order: Robert Kayser

Agenda: Reviewed and approved

Previous Minutes: Motion to approve the May 30, 2018 minutes made by Dr. Charles Lyford; seconded by Nick Linford. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Introduction of Guests			
	None		FYI
Public Presentations and Comment			
	None		
Strategic Plan			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES for the first quarter of 2018 were again included in the packet. Ryan noted that patient satisfaction scores were still low but were on track to meet the annual target.		FYI
Performance Plan and Incentive Chart	The current quarter Performance Plan and Incentive Chart was included in the packet.		FYI
Consent Approval:			
Write-Offs	May 2018 write-offs in the amount of \$307,486.50 and indigent care in the amount of \$903,264.78 were presented for approval.	Motion to accept the May 2018 write-offs and indigent care as presented made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
Vouchers	The June 2018 vouchers had been reviewed by	Motion to accept the June 2018 vouchers as	FYI

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	Dr. Charles Lyford and were presented for approval.	presented made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	
Financials	The May 2018 financial and statistical packets were included in the packet. Robert Kayser distributed a graph comparing operating revenue and operating expenses and cumulative income for FY18. He noted that volume, price and cost are all we can influence and we have little control over price. One option to correct the loss is adding service lines, which we are doing with Drs. Freeman and Beer. Another is to increase volume in high dollar areas such as surgery and radiology. The group discussed tracking the effectiveness of advertising campaigns.	Motion to accept the May 2018 financials as presented made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
Old Business:			
Ambulance Garage and Infusion Center Update	<p>Karl pointed out the Community Hero Award the hospital received recently in Pinedale from the Wyoming Assoc. of Municipalities. Karl noted that it's almost July and the plan for the ambulance garage hasn't been finalized yet. A detached, standalone building was proposed following the myriad concerns with building a 2-stall structure in the current location. This structure would be north of the MRI and could have one or two stalls. He noted there are fewer regulatory requirements with a detached structure. He anticipates some funding from the Commissioners. The EMS crew has been consulted and they will meet again on Monday to finalize the plan.</p> <p>Karl shared a presentation which included</p>		FYI

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	pictures of the current work inside the infusion center. He noted that dry walling began last Friday night and the boiler was cut over this week. He and Ryan had a call this week with E+ (the owners of Rocky Mtn. Oncology) to continue contract negotiations.		
FY19 Budget	The budget materials as presented to the Commissioners were included in the packet. Ryan reported that it was accepted as proposed and would receive their final approval in July.		FYI
Foundation Report			
	Jen distributed copies of the 50 Families Newsletter. She reported the recent 50 Families event at Morton Mansion was well attended. She reminded the group of the Foundation Golf Tournament next week. A save-the-date card for the Boots 'n' Bling event will be mailed in July. Jen reported that the Foundation contributed \$55,000 to the purchase of a microscope for Dr. Beer. She is also working on funding for a new vehicle for transporting cancer patients to Casper.		FYI
CEO Report			
	None		FYI
New Business:			
FY19 Performance Goals	Ryan reviewed the FY19 Performance Goals. He will share the final FY18 stats at the July meeting.		FYI
FY19 Insurance Coverage	Information was included in the packet.		FYI
Update on Service Lines	Ryan noted that Dr. Freeman, the new ENT, starts next week. His patient care coordinator has also been hired. He will have clinics in Rawlins, Torrington, Laramie, Riverton and Casper. An		FYI

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	<p>allergy clinic will be started at the MOB.</p> <p>Ryan reported that Dr. Beer has signed an employment contract and will be paid per RVU. He will be in the OR every other Thursday then in clinic on Friday. Dr. Beer had four cases last Thursday that went very well. He would like to have six cases on 7/19.</p>		
Events and Educational Opportunities			
Board Governance	<p>Robert Kayser and Karl Hertz attended the WHA meeting in Lander in May. Robert Kayser shared information on board governance with Bobbe Fitzhugh and Nick Linford. He suggested they consider the WHA Best on Board computer course.</p> <p>Dr. Charles Lyford talked about the state mental health meeting he and Penny Smith attended. The one-page summary he shared suggested WWAMI team up with UW to encourage students to obtain a psychology degree. Robert Kayser suggested he start by contacting Eric Barlow. Dr. Engle suggested contacting the Wyoming Medical Society as well. She also noted it would be helpful to have more psychiatric nurse practitioners since they have prescriptive authority.</p>	Elaine will assist in arranging access to the course for those interested.	FYI
Executive Session			
		It was moved by Robert Kayser; seconded by Dr. Charles Lyford to adjourn to Executive Session at 6:39pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to	

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<p>Credentials</p>	<p>Dr. Engle presented the following credentialing activity for approval:</p> <p><u>INITIAL APPOINTMENTS</u> <i>Matthew Benedict, MD</i> – recommended for provisional contract privileges (Teleradiology) <i>Frederick Freeman, MD</i> – recommended for provisional active staff privileges (Otolaryngology) <i>Kambrie Kato, MD</i> – recommended for provisional contract privileges (Teleradiology) <i>Harlan Ribnik, MD</i> – recommended for provisional outpatient clinical privileges (Pain Management)</p> <p><u>REAPPOINTMENTS</u> <i>F. Alexander Lansang, MD</i> – recommended for reappointment of active staff privileges (Family & Emergency Medicine) <i>Mohammed Majeed, MD</i> – recommended for reappointment of active staff privileges (Internal Medicine) <i>Twyla Thalcken, FNP-C</i> – recommended for reappointment of AHP privileges (Nurse Practitioner) <i>Pat Yost, MD</i> – recommended for reappointment of active staff privileges (Family Medicine)</p> <p><u>PROVISIONAL PERIOD</u> <i>Kristine Andrade, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Jonathan Coll, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Lien Doan, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Karen Fagin, MD</i> – recommended for a six month extension of provisional period (Neurologist) <i>Robert Fortuna, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Ryan Frederiksen, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Jill Furubayashi, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Marwah Helmy, MD</i> – recommended for conclusion of provisional period (Teleradiology)</p>	<p>adjourn from Executive Session at 7:38pm.</p> <p>Motion to approve the credentials as presented, based upon the recommendation of the medical staff, made by Bobbe Fitzhugh; seconded by Dr. Charles Lyford. All present approved; motion carried.</p>	<p>FYI</p>

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	<p><i>Janice Hwang, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Sumilo Kamat, MD</i> – recommended for conclusion of provisional period (eICU Avera) <i>Fatima Kazem, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Farhad Khorashadi, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Roi Lotan, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Justin Ly, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Samih Mawari, MD</i> – recommended for conclusion of provisional period (eICU Avera) <i>Gustavo Miranda, MD</i> – recommended for conclusion of provisional period (eICU Avera) <i>Dipti Nevrekar, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Ravikanth Papani, MD</i> – recommended for conclusion of provisional period (eICU Avera) <i>Avanee Peel, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Max Pollock, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Shareef Riad, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Manal Schoellerman, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Sanjeevi Vridhachalam, MD</i> – recommended for conclusion of provisional period (Teleradiology) <i>Burk Young, MD</i> – recommended for conclusion of provisional period (Orthopedics)</p>		
Physician Recruiting		Motion to authorize the CEO to negotiate an employment agreement with Dr. Eric Schubert according to the terms of the meeting, made by Robert Kayser; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI

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Adjournment: Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 7:40pm.
Minutes typed by Elaine Litwiller subject to corrections.

Approved By:



Bobbe Fitzhugh, Board Secretary

Date:

7/25/18