

**MEMORIAL HOSPITAL OF CONVERSE COUNTY  
BOARD OF TRUSTEES**

**Date:** May 24, 2017

**Time:** 5:34pm

**Location:** Hospital Boardroom

**Present:** Robert Kayser; Colleen Bolte; Gay Bolln; Dr. Charles Lyford

Ryan Smith; Cristy Cobb; Karl Hertz; James Morgan, MD; Curt Dugger; Dave Patterson; Deeanne Engle, MD; Brian Retherford, MD; Dennis Yutani, MD; Terry Moss; Missy Swanson; Jennifer Rinn; James Hardee, Hospital Attorney

**Absent:** Bobbe Fitzhugh

**Call to Order:** Robert Kayser

**Agenda:** Reviewed and approved

**Previous Minutes:** Motion to approve the April 26, 2017 minutes made by Bobbe Fitzhugh; seconded Dr. Charles Lyford. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
<b>Introduction of Guests</b>			
	None		FYI
<b>Public Presentations and Comment</b>			
	None		
<b>Strategic Plan</b>			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES for the first quarter of 2017 were again included in the packet.		FYI
Performance Plan & Incentive Chart	The current Performance Plan and Incentive Chart were included in the packet. Ryan noted that cash on hand was up to \$8.2M but current projects indicate a 12% operating loss due largely to write offs as discussed last month.		FYI
<b>Consent Approval:</b>			
Write-Offs	April 2017 write-offs in the amount of \$98,397.10 and indigent care in the amount of \$482,533.96 were presented for approval.	Motion to accept the April 2017 write-offs and indigent care as presented made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI

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Vouchers	The May 2017 vouchers had been reviewed by Dr. Charles Lyford and were presented for approval.	Motion to accept the May 2017 vouchers as presented made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI
Financials	The April 2017 financial and statistical packet was included in the packet. Robert Kayser commented on the budget variance report and the recent Moody report on healthcare. In noting the hospital's positive cash position, he suggested administration consider paying off the MRI loan at the end of the fiscal year.	Motion to accept the April 2017 financials as presented made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI
<b>Old Business:</b>			
ED/MRI Update	Karl shared a presentation to update the group on the ED and MRI projects. He noted that both projects are on schedule.		FYI
<b>Foundation Report</b>			
	Jen announced that the Foundation will host a social event in the ambulance bay on 6/6 at 5:30pm for those who donated to the ED remodel. She also noted the name of the Denim and Diamonds event has been changed to Boots and Bling.		FYI
<b>CEO Report</b>			
	None		FYI
<b>New Business:</b>			
Ortho Surgeon Update	Ryan shared that Dr. Denker had not yet returned the employment contract. Ryan also talked about Dr. Denker's qualifications and noted that his skills compliment those of Dr. Robertson.		FYI
Strategic Planning Process	Ryan shared that Bobbe Fitzhugh and Cristy have developed a list of 9 groups with a total of 77 participants who will meet in June. Elaine is acquiring addresses and will send the invitation.		FYI

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<b>Events and Educational Opportunities</b>			
	Dr. Charles Lyford and Gay Bolln joined Ryan at the WHA Trustee Education Program in Casper on May 19.		FYI
<b>Executive Session</b>			
		It was moved by Robert Kayser; seconded by Dr. Charles Lyford to adjourn to Executive Session at 6:09pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 6:19pm.	
Credentials	<p>Dr. Engle presented the following credentialing activity for approval.</p> <ul style="list-style-type: none"> <li>➤ <i>Bryan Barnosky, DO</i> – recommended for provisional contract privileges (Avera eICU)</li> <li>➤ <i>Michael Brown, DO</i> – recommended for provisional outpatient clinical privileges (Anesthesiology)</li> <li>➤ <i>Ying Chin, FNP-C</i> – recommended for provisional contract AHP privileges (Orthopedic Surgery)</li> <li>➤ <i>Daniel Cotoi, MD</i> – recommended for provisional contract privileges (Avera eICU)</li> <li>➤ <i>Timothy Glennon, II, PA-C</i> – recommended for provisional contract AHP privileges (Orthopedic Surgery)</li> <li>➤ <i>Julie Novick, FNP-C</i> – recommended for provisional contract AHP privileges (Orthopedic Surgery)</li> <li>➤ <i>Steven Orcutt, MD</i> – recommended for provisional contract privileges (Orthopedic Surgery)</li> <li>➤ <i>Demian Yakel, DO</i> – recommended for provisional contract privileges (Orthopedic Surgery)</li> <li>➤ <i>Philip Zaharas, PA-C</i> – recommended for</li> </ul>	Motion to approve the credentials as presented, based upon the recommendation of the medical staff, made by Dr. Charles Lyford; seconded by Colleen Bolte. All present approved; motion carried.	FYI

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	<p>provisional contract AHP privileges (Orthopedic Surgery)</p> <ul style="list-style-type: none"><li>➤ <i>Allison Barnett, PA-C</i> – recommended for conclusion of provisional AHP privileges (Physician Assistant)</li><li>➤ <i>Fang-yun Gan, MD</i> – recommended for conclusion of provisional contract privileges (Teleradiology)</li></ul>		
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**Adjournment:** Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 6:20pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By:   
Bobbe Fitzhugh, Board Secretary

Date: 6/28/17