

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: August 30, 2017

Time: 5:35pm

Location: Boardroom

Present: Robert Kayser; Dr. Charles Lyford; Colleen Bolte; Gay Bolln; Bobbe Fitzhugh

Ryan Smith; Cristy Cobb; Karl Hertz; Deeanne Engle, MD; James Morgan, MD; Curt Dugger; Dave Patterson; Brian Retherford, MD; Terry Moss; Frank Wiederrecht; Glenda Irwin

Absent: Jennifer Rinn; James Hardee, Hospital Attorney

Call to Order: Robert Kayser

Agenda: Reviewed and approved

Previous Minutes: Motion to approve the July 26, 2017 minutes made by Bobbe Fitzhugh; seconded Dr. Charles Lyford. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Introduction of Guests			
	None		FYI
Public Presentations and Comment			
	None		
Strategic Plan			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES for the second quarter of 2017 were again included in the packet.		FYI
Performance Plan and Incentive Chart	The current Performance Plan and Incentive were included in the packet. Ryan noted that the depression screenings had begun and so far 20 have been completed.		FYI
Consent Approval:			
Write-Offs	July 2017 write-offs in the amount of \$24,500.99 and indigent care in the amount of \$288,014.99 were presented for approval.	Motion to accept the July 2017 write-offs and indigent care as presented made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI
Vouchers	The August 2017 vouchers had been reviewed by Dr. Charles Lyford and were presented for	Motion to accept the August 2017 vouchers as presented made by Dr. Charles Lyford;	FYI

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	approval.	seconded by Gay Bolln. All present approved; motion carried.	
Financials	The July 2017 financial and statistical packet was included in the packet. Ryan noted that there were only 19 general surgery and 19 orthopedic surgeries. Only the \$500,000 donation from the Foundation in July brought the net income to a positive number. Curt shared that gross revenue for August is projected to be \$6.7M.	Motion to accept the July 2017 financials as presented made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI
Old Business:			
Construction Update	Karl updated the group on the status of the ED and MRI project. The certificate of occupancy for the ED and MRI will be received once installation of the hand rail on the MRI ramp is completed. Karl will meet with the Saunders and Beard families on 9/6 to share Haseldon's bid for the infusion center. The infusion center will encompass all of the shell storage space plus space on adjoining hallway for a bathroom for staff. Karl noted that current state regulations are the same whether it's an infusion center or chemo center and are increasing the cost substantially.		FYI
Foundation Report			
	Ryan reported on Jen's behalf that 43 families have enrolled in the 50 Families program. Preparations are increasing for the 10/7 Boots -n- Bling event at the Fairgrounds.		FYI
CEO Report			
	Ryan noted that Dr. Burk Young starts tomorrow and will be on call during the holiday weekend. Ryan and Karl both reported there was no increase in patient visits at the hospital or clinics during the recent eclipse. Life Flight was called		FYI

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	out six times over the eclipse weekend.		
New Business:			
Ortho Marketing	Karl shared the new marketing plan for Dr. Young and orthopedic services as prepared by Amy Hughes. In addition to print ads and social media, a direct mail piece is also planned to Douglas, Glenrock, Guernsey, Lusk and Wheatland. Dr. Young also plans to attend local sports events to become familiar with the players and coaches.		FYI
Impact of Population Decrease	Karl shared a presentation prepared by Amy Hughes showing the impact of the decrease in population on the healthcare market. Douglas' population decreased by 421 people in the past year which should correlate to 146 fewer health care visits each month. (Statistically, a family accesses healthcare 4.5 times per month.) The hospital had 193 fewer visits and the clinic 218 fewer.		FYI
MOB Landscaping	Dr. Charles Lyford commented on the xeriscaping used at the MOB, noting that the raised beds didn't work as well as the ground level beds.	He and Eric will work to transition the raised beds to ground level plantings this fall.	FYI
Events and Educational Opportunities			
	Ryan shared that he and Joe Tye have been asked to present at the Rural Healthcare Conference in February in Phoenix.		FYI
Executive Session			
		It was moved by Robert Kayser; seconded by Dr. Charles Lyford to adjourn to Executive Session at 6:12pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 6:30pm.	

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<p>Credentials</p>	<p>Dr. Engle presented the following credentialing activity for approval:</p> <p><u>INITIAL APPOINTMENTS</u></p> <ul style="list-style-type: none"> ➤ <i>Kristine Andrade, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Todd Chapman, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Jonathan Coll, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Lien Doan, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Robert Fortuna, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Ryan Frederiksen, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Jill Furubayashi, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Marwah Helmy, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Janice Hwang, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Fatima Kazem, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Farhad Khorashadi, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Roi Lotan, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Justin Ly, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Dipti Nevrekar, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Avanee Peel, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Max Pollock, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Shareef Riad, MD</i> – recommended for provisional contract privileges (Stat Rad) 	<p>Motion to approve the credentials as presented, based upon the recommendation of the medical staff, made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.</p>	<p>FYI</p>

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	<ul style="list-style-type: none"> ➤ <i>Manal Schoellerman, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Sanjeevi Vridhachalam, MD</i> – recommended for provisional contract privileges (Stat Rad) ➤ <i>Burk Young, MD</i> – recommended for provisional active staff privileges (Orthopedic Surgery) <p><u>REAPPOINTMENTS</u></p> <ul style="list-style-type: none"> ➤ <i>Mark Campbell, MD</i> – recommended for reappointment of active staff privileges (Obstetrics) ➤ <i>Deeanne Engle, MD</i> – recommended for reappointment of active staff privileges (Family Practice/OB) ➤ <i>Robert Novick, MD</i> – recommended for reappointment of outpatient clinical privileges (Cardiology) <p><u>PROVISIONAL CONCLUSIONS</u></p> <ul style="list-style-type: none"> ➤ <i>Jonathan Klein, MD</i> – recommended for conclusion of provisional privileges (eICU-Avera) 		

Adjournment: Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 6:30pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By: 
Bobbe Fitzhugh, Board Secretary

Date: 9/27/17