

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: January 28, 2015

Location: Hospital Boardroom

Present: Gay Bolln; Arlene Earnst; Robert Kayser; Charles Lyford, MD

Ryan Smith; Karl Hertz; Cristy Cobb; Curt Dugger; Dave Patterson; James Morgan, MD; Deeanne Engle, MD; Roberto Fars, MD; Brian Retherford, MD; Terry Moss, Practice Administrator; James Hardee, Hospital Attorney

Absent: Colleen Bolte

Call to Order: By Gay Bolln, Chair

Time: 5:30pm

Agenda: Reviewed and approved.

Previous Minutes: Bob Kayser noted a correction to the December 2014 minutes. Motion to approve the amended December 3, 2014 minutes made by Arlene Earnst; seconded by Robert Kayser. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Introductions	Nate Smith, son of Ryan Smith, and David Curry, nursing master's student, introduced themselves.		FYI
Strategic Plan			
Balanced Scorecard, Weekly Update & BODES	Ryan Smith reviewed the FY15-2Q Balanced Scorecard and talked about the patient satisfaction percentiles. He gave kudos to Cristy and the nursing staff for meeting the core measures on all 60 patients. He noted the overall patient satisfaction score (80 th percentile) is the highest in hospital history and 10 points higher than another hospital he is familiar with! Cristy Cobb talked about the HAI BODE and the projects to improve the outpatient satisfaction.	Robert Kayser asked that 'Full Time Equivalents per Adjusted Occupied Bed' be added to the monthly financial reports as a graph.	FYI
Consent Approval:			
Finances	The November and December 2014 financials and statistical packet were included in the Board meeting materials. Robert Kayser described the deferred loss on bonds which will show up in next month's income statement. He also talked about the cash build.	Motion to accept the November and December 2014 financials as presented made by Charles Lyford, MD; seconded by Arlene Earnst. All present approved; motion carried.	FYI
Write-Offs	November 2014 write-offs in the amount of \$87, 914.92 and indigent care in the amount of \$344, 919.13 as well as the December 2014 write-offs in the amount of \$215, 416. 36 and indigent care in the amount of \$464, 066.74 were	Motion to accept the November and December 2014 write-offs and indigent care as presented made by Gay Bolln; seconded by Arlene Earnst. All present approved; motion carried.	FYI

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	Discussion	Action Plan	Follow-Up
	presented for approval.		
Vouchers	Although not present, Colleen Bolte reported via telephone that the November and December 2014 vouchers appeared to be in order and recommended them for approval.	Motion to approve the November and December 2014 vouchers as presented made by Robert Kayser; seconded by Arlene Earnst. All present approved; motion carried.	FYI
Old Business:			
Foundation Report	Diane Harrop reported that Dr. Roberto Fars, Becky Pexton and Kelly Sikes have been added to the Foundation membership. Mary Grant, Maureen Morgan and Nancy Williams have agreed to serve on the Special Events Committee. The Foundation will begin meeting monthly in February 2015. Diane shared that a gift of \$19,600 to the hospital has been approved to assist in the purchasing of the Clorox germ units. Diane also shared that Denise has cultivated Phillip & Jordan and received an initial check and event commitment from the band, Chill Billies. The Foundation is switching to a cash-based accounting system at the recommendation of their bookkeeper, Curt Dugger. Diane briefed the Board on the Worksite Wellness Summit sponsored by WMC which will be reported in the media.		FYI
Germ Robot	Ryan talked about the choice of the Clorox germ unit over the Xenex. He noted the price difference between \$100,000 for the Xenex and \$37,000 for the Clorox as a major factor.		FYI
Meditech Upgrade	Dave talked about the upgrade to Meditech and the enhancements which will be included. It will be available in test mode in December.		FYI
Infusion Therapy Center	Ryan shared about creating a chemo infusion therapy center in cooperation with Rocky Mountain Oncology. He noted the coordination		

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Infusion Therapy Center (cont'd)	difficulties in moving forward. Cristy talked about how the current ER IV room is better than being located on the med/surg floor.		FYI
New Business:			
Annual Review of Policies and Procedures	Ryan noted that it was necessary to document the review of all policies and procedures by the MHCC Board of Trustees that are in place at MHCC, OTRHC and RCRHC at the beginning of each calendar year.	Motion to accept the policies as reviewed and document such review of all policies and procedures including debt/lease covenants that are in place at MHCC, OTRHC and RCRHC by the Board of Trustees as they relate to Critical Care Access Hospital (CAH) designation made by Robert Kayser; seconded by Charles Lyford, MD. All present approved; motion carried.	
Designated Depositories	Curt Dugger presented Converse County Bank, Points West and Wells Fargo as depositories for hospital funds.	Motion to approve these listed banks as hospital depositories for the 2014-2015 fiscal year made by Robert Kayser; seconded by Arlene Earnst. All present approved; motion carried.	FYI
Evolution of Hospital Pricing	Robert Kayser shared a presentation on the evolution of hospital/physician pricing. Ryan shared the hospital's efforts with BCBSWY and the business coalition over the past year to offer bundled pricing for knee and hip replacements. Although it won't be approved due to our low volumes, by submitting an application to be a BCBS Center of Distinction the hospital will be able to add an addendum to the contract which will allow us to promote bundled pricing.		FYI
Impact of Declining Oil Prices	Robert Kayser shared a presentation on the impact of declining oil prices. He noted the repetitive boom and bust cycles over the past decades.		FYI
CT & Fluoroscopy Purchase	Ryan requested approval to spend \$1,050,000 for the purchase of a refurbished CT machine next	Motion to approve \$1.5M to purchase the CT scanner and upgrade the fluoroscopy room	FYI

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	fiscal year to replace the current unit which has reached end of life. He indicated the fluoroscopy room upgrade will be delayed to next year.	made by Robert Kayser; seconded by Charles Lyford, MD. All present approved; motion carried.	
CEO Report			
Bond Pay-Off	Ryan reported that the 2005 revenue bond pay-off has been completed.		FYI
Recruitment Update	Ryan noted that Dr. Narotzky is seeing patients weekly and the ENTs, Drs. Norcross and Podrazik, have begun seeing patients monthly in the clinic. Dr. Wheeler who specializes in Neurology is also seeing patients in the clinic now. Dr. Gilbert from Gillette is being recruited to replace Dr. McKee in April when he retires. Dr. Casey Starks, an FP w/OB, will be onsite to interview this weekend.		FYI
Executive Session			
		It was moved by Robert Kayser; seconded by Arlene Earnst to adjourn to Executive Session at 7:07pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 7:49pm.	
Credentials	<p>Dr. Engle presented the following credentialing activity for approval:</p> <ul style="list-style-type: none"> ➤ <i>Gavin Arnett, MD</i> recommended for provisional contract staff privileges (IRAD) ➤ <i>David Porembka, MD</i> recommended for provisional contract staff privileges (Avera eICU) ➤ <i>William Mark Higgs, CRNA</i> recommended for AHP staff reappointment (Anesthesiology) ➤ <i>Shelly Owen, PA-C</i> recommended for AHP staff reappointment (OTRHC) ➤ <i>Loren Thiel, CRNA</i> recommended for AHP staff reappointment (Anesthesiology) 	Motion to approve the credentials as presented based upon the recommendation of the medical staff made by Charles Lyford, MD; seconded by Arlene Earnst. All present approved; motion carried.	FYI

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Topic	Discussion	Action Plan	Follow-Up
Credentials (cont'd)	<ul style="list-style-type: none"> ➤ <i>Troy Votruba, CRNA</i> recommended for conclusion of provisional status (Anesthesia) ➤ <i>Doug White, MD</i> recommended for conclusion of provisional status (Radiologist) ➤ <i>Dayna Groskreutz, MD</i> recommended for conclusion of provisional status (Avera eICU) ➤ <i>Junaid Syed, MD</i> recommended for conclusion of provisional status (eICU) ➤ <i>Nathan Ker, DO</i> recommended for conclusion of provisional status (Hospitalist) 		FYI

Adjournment: Gay Bolln asked if there was any objection to adjournment. There was none, the meeting was adjourned at 7:53pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By: *Arlene Ekland-Earnst*
Arlene Ekland-Earnst, Secretary

Date: 3/4/15