

**MEMORIAL HOSPITAL OF CONVERSE COUNTY  
BOARD OF TRUSTEES**

**Date:** February 22, 2017

**Location:** Hospital Boardroom

**Present:** Robert Kayser; Gay Bolln; Bobbe Fitzhugh; Dr. Charles Lyford

Ryan Smith; Cristy Cobb; James Hardee, Hospital Attorney; Karl Hertz; James Morgan, MD; Curt Dugger; Dave Patterson; Deeanne Engle, MD; Brian Retherford, MD; Mark Campbell, MD; Terry Moss, Doug White, MD; Pat Robertson, MD, Craig Capron, DPM; Curtis Schmidt

**Absent:** Colleen Bolte;

**Call to Order:** Robert Kayser

**Time:** 5:30pm

**Agenda:** Reviewed and approved

**Previous Minutes:** Motion to approve the January 25, 2017 minutes made by Dr. Charles Lyford; seconded Gay Bolln. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
<b>Introduction of Guests</b>			
	None		
<b>Public Presentations and Comment</b>			
	None		
<b>Strategic Plan</b>			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES for the fourth quarter of 2016 were again included in the packet.		FYI
Performance Plan & Incentive Chart	The current Performance Plan and Incentive Chart were included in the packet.		FYI
<b>Consent Approval:</b>			
Write-Offs	January 2017 write-offs in the amount of \$207,841.87 and indigent care in the amount of \$632,311.91 were presented for approval.	Motion to accept the January 2017 write-offs and indigent care as presented made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI
Vouchers	The February 2017 vouchers had been reviewed by Dr. Charles Lyford and were presented for approval.	Motion to accept the February 2017 vouchers as presented made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI

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Topic	Discussion	Action Plan	Follow-Up
Financials	The January 2017 financial and statistical packet was included in the packet. Robert Kayser reviewed the MHCC Accounting Principles, which were included in the packet. The group discussed the rising cost of indigent care.	Motion to accept the January 2017 financials as presented made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI
<b>Old Business:</b>			
ED Remodel Update	Karl presented an update of the ED remodel. He noted that Haselden is schedule to start construction on 3/6 with the goal of substantial completion by 6/30. Total cost for the project is now projected to be around \$900,000. Karl shared that marketing blurbs about the construction are planned for Facebook, web site and news media.		FYI
MRI Update	Karl updated the group on the vestibule for the MRI. The anticipated cost is under \$60,000.		FYI
<b>Foundation Report</b>			
	Ryan reported there were two Director interviews this week.		FYI
<b>CEO Report</b>			
	None		FYI
<b>New Business:</b>			
Cyber Security	Dave shared a presentation responding to several questions from the Phoenix conference. It included a recent spear phishing example.		FYI
MACRA & MIPS	Dave shared a presentation explaining MACRA and MIPS. He also showed the hospital's progress in meeting these regulations.		FYI
Strategic Planning	Ryan created a Strategic Plan Review and Update for the benefit of new members and included it the packet. He noted that the Balanced Scorecard was based on the original document. In addition, the hospital has authorized two community health needs assessments over the past 4+ years. Robert		FYI

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Strategic Planning (cont'd)	Kayser noted that \$21.5M has been spent on capital purchases since 2012. The group discussed the continued relevance of the strategic plan.		FYI
<b>Events and Educational Opportunities</b>			
	Ryan provided copies of the WHA News Briefs with information about the WHA Trustee Education Program in Casper on May 19.		FYI
<b>Executive Session</b>			
		It was moved by Robert Kayser; seconded by Dr. Charles Lyford to adjourn to Executive Session at 6:49pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 6:50pm.	
Credentials	<p>Dr. Engle presented the following credentialing activity for approval.</p> <ul style="list-style-type: none"> <li>➤ <i>Eric Linford, MD</i> – recommended for provisional contract staff privileges (Orthopedic Surgery)</li> <li>➤ <i>Shauna Kohler, CRNA</i> – recommended for reappointment of AHP staff privileges (Anesthesiology)</li> <li>➤ <i>Wesley Hiser, MD</i> – recommended for reappointment of outpatient clinical privileges (Cardiology)</li> <li>➤ <i>Ryan Benson, MD</i> – recommended for conclusion of provisional contract privileges (Emergency Medicine)</li> <li>➤ <i>Sean Beyer, MD</i> – recommended for conclusion of provisional contract privileges (Emergency Medicine)</li> <li>➤ <i>David Tarullo, MD</i> – recommended for conclusion of provisional contract privileges (Emergency Medicine)</li> </ul>	Motion to approve the credentials as presented, based upon the recommendation of the medical staff, made by Dr. Charles Lyford seconded by Gay Bolln. All present approved; motion carried.	FYI

**Adjournment:** Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 6:51pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By:   
Bobbe Fitzhugh, Board Secretary

Date: 3/22/17