

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: March 22, 2017

Location: Hospital Boardroom

Present: Robert Kayser; Colleen Bolte; Gay Bolln; Bobbe Fitzhugh; Dr. Charles Lyford

Ryan Smith; Cristy Cobb; James Hardee, Hospital Attorney; James Morgan, MD; Curt Dugger; Dave Patterson; Deeanne Engle, MD; Brian Retherford, MD; Terry Moss; Missy Swanson

Absent: Karl Hertz

Call to Order: Robert Kayser

Time: 5:30pm

Agenda: Reviewed and approved

Previous Minutes: Motion to approve the February 22, 2017 minutes made by Dr. Charles Lyford; seconded Bobbe Fitzhugh. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Introduction of Guests			
	None		
Public Presentations and Comment			
	None		
Strategic Plan			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES for the fourth quarter of 2016 were again included in the packet. Missy shared a presentation on the impact of the sepsis screenings. She noted that 100% of the screenings have been done. This is another option along with CAUTI to present to Yellowstone.		FYI
Performance Plan & Incentive Chart	The current Performance Plan and Incentive Chart were included in the packet.		FYI
Consent Approval:			
Write-Offs	February 2017 write-offs in the amount of \$227,711.08 and indigent care in the amount of \$904,055.23 were presented for approval.	Motion to accept the February 2017 write-offs and indigent care as presented made by Dr. Charles Lyford; seconded by Colleen Bolte. All present approved; motion carried.	FYI

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Vouchers	The March 2017 vouchers had been reviewed by Dr. Charles Lyford and were presented for approval.	Motion to accept the March 2017 vouchers as presented made by Dr. Charles Lyford; seconded by Colleen Bolte. All present approved; motion carried.	FYI
Financials	The February 2017 financial and statistical packet was included in the packet. Robert Kayser shared a handout he had prepared showing the effect of reduced reimbursements on hospital operating earnings. He also shared copies of a presentation he had given on the role of the hospital CFO. Curt talked about the increase in uncompensated care. He noted higher deductibles, increased requests for charity care and more uninsured patients as reasons. Dr. Charles Lyford commented that a healthier populace would lower hospital costs.	Motion to accept the February 2017 financials as presented made by Dr. Charles Lyford; seconded by Colleen Bolte. All present approved; motion carried.	FYI
Old Business:			
ED Remodel Update	Ryan talked about the need to relocate the ED to PACU due to construction issues. Cristy shared the transition plans to convert half of PACU to a temporary ED. This plan will have to be approved by the state before proceeding. This will eliminate the remodel phases and save time and money.		FYI
MRI Update	Ryan reported that we are awaiting final approval from the state. He also shared that, in separating the MRI from the ED remodel, the Admissions remodel was left with the MRI project.		FYI
Foundation Report			
	Ryan reported that Jennifer Rinn has been hired by the Foundation Board and will start April 3 rd . She will attend the next April Board meeting.		FYI
CEO Report			
	None		FYI

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New Business:			
Strategic Planning	Cristy shared a proposed agenda for a strategic planning session she and Bobbe Fitzhugh had prepared. Bobbe Fitzhugh shared copies of a planning session her company had done with city leaders. Following discussion, the group agreed to proceed.	Cristy and Bobbe Fitzhugh will arrange a date for the planning session.	FYI
Ortho Recruitment	Ryan reported that another orthopedic surgeon had been interviewed and recruiting continues.		FYI
Events and Educational Opportunities			
	WHA Trustee Education Program in Casper on May 19.	Elaine will RSVP for Gay, Bolln, Bobbe Fitzhugh and Dr. Charles Lyford.	FYI
Executive Session			
		It was moved by Robert Kayser; seconded by Dr. Charles Lyford to adjourn to Executive Session at 6:44pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 7:10pm.	
Credentials	<p>Dr. Engle presented the following credentialing activity for approval.</p> <ul style="list-style-type: none"> ➤ <i>Ann Haack, PA-C</i> – recommended for provisional contract AHP privileges (Orthopedic Surgery) ➤ <i>Ethan O'Connell, MD</i> – recommended for provisional contract privileges (Emergency Medicine) ➤ <i>Daniel Resnick, MD</i> – recommended for provisional contract privileges (IRAD) ➤ <i>Craig Smith, MD</i> – recommended for provisional contract privileges (Orthopedic Surgery) ➤ <i>Sheena Snyder, NP</i> – recommended for provisional contract AHP privileges (Orthopedic Surgery) ➤ <i>Daniel White, MD</i> – recommended for provisional contract privileges (Orthopedic Surgery) ➤ <i>James Morgan, MD</i> – recommended for reappointment of courtesy privileges (Family Practice) ➤ <i>John Thalcken, MD</i> – recommended for reappointment 	Motion to approve the credentials as presented, based upon the recommendation of the medical staff, made by Bobbe Fitzhugh seconded by Dr. Charles Lyford. All present approved; motion carried.	FYI

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	<p>of active staff privileges (Internal Medicine)</p> <ul style="list-style-type: none">➤ <i>Eugene DuQuette, MD</i> – recommended for conclusion of provisional contract privileges (Emergency Medicine)➤ <i>Lonnie Teague, MD</i> – recommended for conclusion of provisional active staff privileges (Emergency Medicine)		
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Adjournment: Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 7:11pm.
Minutes typed by Elaine Litwiller subject to corrections.

Approved By: 
Bobbe Fitzhugh, Board Secretary

Date: 4/26/17