

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: September 27, 2017

Time: 5:35pm

Location: Boardroom

Present: Robert Kayser; Dr. Charles Lyford; Colleen Bolte; Gay Bolln; Bobbe Fitzhugh

Ryan Smith; Cristy Cobb; Karl Hertz; James Morgan, MD; Curt Dugger; Dave Patterson; Brian Retherford, MD; Terry Moss; Jennifer Rinn; James Hardee, Hospital Attorney; Glenda Irwin

Absent: Deeanne Engle, MD

Call to Order: Robert Kayser

Agenda: Reviewed and approved

Previous Minutes: Motion to approve the August 30, 2017 minutes made by Bobbe Fitzhugh; seconded Dr. Charles Lyford. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Introduction of Guests			
	Robert Kayser welcomed Dr. Burk Young, the new orthopedic surgeon, and introduced the others around the room .		FYI
Public Presentations and Comment			
	None		
Strategic Plan			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES for the second quarter of 2017 were again included in the packet. The third quarter documents will be included in the October packet. Although the Meditech upgrade is complete, the adjustment period continues, primarily for ambulatory, as noted by Ryan and Dave.		FYI
Performance Plan and Incentive Chart	The current Performance Plan and Incentive were included in the packet. Ryan noted there have been 62 depression screenings so far and Cristy indicated 3 of those scored above 10. Cristy explained the survey questions and follow up		FYI

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	protocol. She noted that patients can refuse further treatment. Ryan noted that flu vaccination tracking begins 10/1 and runs through 3/31/18.		
Consent Approval:			
Write-Offs	August 2017 write-offs in the amount of \$656,224.30 and indigent care in the amount of \$152,559.87 were presented for approval.	Motion to accept the August 2017 write-offs and indigent care as presented made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
Vouchers	The September 2017 vouchers had been reviewed by Dr. Charles Lyford and were presented for approval.	Motion to accept the September 2017 vouchers as presented made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
Financials	The August 2017 financial and statistical packet was included in the packet. Robert Kayser noted the \$7.2M in revenue for August along with the positive operating margin and net income. Curt is only projecting \$5.5M in revenue for September though.	Motion to accept the August 2017 financials as presented made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
Old Business:			
ER, MRI and Infusion Center Update	Karl reported that the letter of occupancy for the MRI has been received so we no longer have a provisional license. The ER is still pending one issue which is being addressed. The Infusion Center plans have been approved by the donors so is progressing with opening anticipated for July, 2018. Karl noted that the plumbing and electrical will probably be done in house to reduce cost. He is also seeking state approval to eliminate the drug mixing room since the center will butt up to the Pharmacy.		FYI
Foundation Report			
	Jen reminded the group that Boots n' Bling is 10/7 in the Fort Reno Bldg. The 50 Families Program now has 54 families!		FYI

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CEO Report			
	None		FYI
New Business:			
Financial Indicators Analysis	Ryan had included comparison data he received at the recent WHA Conference in the meeting packet. It was 2015 data comparing MHCC to hospitals in 14 other states. He noted that MHCC has done well in plant spending and has a good capital structure. Our liquidity and profitability indicators are not as strong. Robert Kayser commented that the data doesn't account for the fact the hospital doesn't have any external debt, it's all self-financed. We also currently have 99 days of cash reserves.		FYI
Community Trauma Designation	Cristy reported that the hospital has received full designation as a Community Trauma Hospital from the state. It was noted this would probably equate to the level 4 designation given by the American Board of Surgeons.		FYI
Events and Educational Opportunities			
	Karl noted two additional events in October that weren't on the list included in the packet. <ul style="list-style-type: none"> • 10/12 – Ambassador Reception for receiving the WHA Auxiliary of the Year award at 5:30 in the Mansion • 10/26 – Retirement Reception for Barb Pickenpaugh at Headstrong Brewery at 5pm. 		FYI
Executive Session			
		It was moved by Robert Kayser; seconded by Dr. Charles Lyford to adjourn to Executive Session at 6:22pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 6:24pm.	

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Credentials	<p>Dr. Retherford presented the following credentialing activity for approval:</p> <p><u>INITIAL APPOINTMENTS</u></p> <ul style="list-style-type: none"> ➤ <i>Ryan Aukerman, MD</i> – recommended for provisional outpatient clinical privileges (Orthopedic Surgery) ➤ <i>Jay Carson, MD</i> – recommended for provisional outpatient clinical privileges (Orthopedic Surgery) ➤ <i>Karen Fagin, MD</i> – recommended for provisional outpatient clinical privileges (Neurological Surgery) ➤ <i>Michael Grant, MD</i> – recommended for provisional courtesy privileges (Internal Medicine-Hospitalist) ➤ <i>Sunil Kamat MD</i> – recommended for provisional contract privileges (eICU-Avera) ➤ <i>Samih Mawari, MD</i> – recommended for provisional contract privileges (eICU-Avera) ➤ <i>Gustavo Miranda, MD</i> – recommended for provisional contract privileges (eICU-Avera) ➤ <i>Ravikanth Papani, MD</i> – recommended for provisional contract privileges (eICU-Avera) ➤ <i>Matthew Pouliot, DO</i> – recommended for provisional outpatient clinical privileges (Orthopedic Surgery) <p><u>REAPPOINTMENTS</u></p> <ul style="list-style-type: none"> ➤ <i>Patrick Robertson, MD</i> – recommended for reappointment of active staff privileges (Orthopedic Surgery) ➤ <i>Thomas Roussel, MD</i> – recommended for reappointment of outpatient clinical privileges (Ophthalmology) 	<p>Motion to approve the credentials as presented, based upon the recommendation of the medical staff, made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.</p>	<p>FYI</p>

Adjournment: Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 6:24pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By: 
 Bobbe Fitzhugh, Board Secretary

Date: 10/25/17