

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: February 28, 2018

Time: 5:30pm

Location: Boardroom

Present: Robert Kayser; Dr. Charles Lyford; Gay Bolln; Bobbe Fitzhugh; Nick Linford

Ryan Smith; Cristy Cobb; Karl Hertz; James Morgan, MD; Curt Dugger; Dave Patterson; Deeanne Engle, MD; Brian Retherford, MD; Mark Campbell, MD; Dennis Yutani, MD; Terry Moss; Jennifer Rinn, James Hardee, Hospital Attorney, Robynn Scheehle (guest), J.J. Davis (guest)

Call to Order: Robert Kayser

Agenda: Reviewed and approved

Previous Minutes: Motion to approve the January 24, 2018 minutes made by Dr. Charles Lyford; seconded Bobbe Fitzhugh. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Introduction of Guests			
	None		FYI
Public Presentations and Comment			
	None		
Strategic Plan			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES from last quarter were again included in the packet. Ryan noted that the outpatient satisfaction score had increased to 82 currently. Karl talked about plans to address the outpatient services issues which had been identified. He reported that Rhonda Costanza would return in mid-March for two weeks to assist with process improvements.		FYI
Performance Plan and Incentive Chart	The current quarter Performance Plan and Incentive Chart was included in the packet.		FYI
Consent Approval:			
Write-Offs	January 2018 write-offs in the amount of \$244,146.09 and indigent care in the amount of \$837,139.68 were presented for approval.	Motion to accept the January 2018 write-offs and indigent care as presented made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI

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Vouchers	The February 2018 vouchers had been reviewed by Dr. Charles Lyford and were presented for approval.	Motion to accept the February 2018 vouchers as presented made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI
Financials	The January 2018 financial and statistical packets were included in the packet. Robert Kayser distributed copies of four graphs and reviewed each with the group. He also shared a graph regarding ACOs (Accountable Care Organizations) and explained what they are and how they are created. Ryan noted there is only one in Wyoming, in Cody, and explained their model. He also noted our participation in a limited BCBS ACO. Robert Kayser also distributed copies of a Wall Street article on hospitals of the future. Robynn Scheehle talked about the new community paramedic program being started. Robert Kayser noted that January gross revenue was \$7.1M, down from December's record \$8.7M. Curt projects February will be \$6.6M.	Motion to accept the January 2018 financials as presented made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI
Old Business:			
Infusion Center Update	Karl shared a presentation to update the group on the current status of the infusion center. Haselden conducted a pre-bid walk through earlier in the day. The project is projected to start with demolition around 4/1 and finish with an open house in October. Ryan updated the group on continuing conversations with Rocky Mountain Oncology. A joint venture is being explored and we are awaiting a proposal from them.		FYI
Foundation Report			
	Jen distributed copies of a flyer about the		FYI

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	different ways to support the Foundation. She noted the golf tournament scheduled for 7/7. The current list of members was also available. Jen reported the Foundation plans to create a new nursing scholarship at EWC.		
CEO Report			
	None		FYI
New Business:			
EMS Stoplight Report	Ryan shared the background information from a pediatric patient transfer to Denver during which the ambulance had mechanical issues. Although the family was not able to attend the Board meeting, they had voiced their concerns to Ryan. In response to this incident, the maintenance history for each ambulance was reviewed and two EMS forums were held. A Stoplight Report, which was included in the packet, was prepared to track follow up on the action items from the forums. Ryan commented on the issues created by not having an enclosed structure for the ambulance. He reported that Karl had contacted TSP for preliminary drawings. Ryan continued to review the other outcomes from the forums. Karl presented the preliminary TSP enclosure proposals with an estimated cost of \$300,000. Ryan explained the rationale for purchasing the used ambulance from Hawk Springs. It was noted that we need better information for patients and families about transport costs.		FYI
Events and Educational Opportunities			
	None		FYI
Executive Session			

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		It was moved by Robert Kayser; seconded by Dr. Charles Lyford to adjourn to Executive Session at 7:11pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 7:41pm.	
Credentials	<p>Dr. Engle presented the following credentialing activity for approval:</p> <p><u>INITIAL APPOINTMENTS</u> Xavier Garcia-Rojas, MD – recommended for provisional contract privileges (Teleradiology-Stat Rad) Theresa Yuh, MD – recommended for provisional contract privileges (Teleradiology-Stat Rad)</p> <p><u>REAPPOINTMENTS</u> Phillip Tigert, PA-C – recommended for reappointment of AHP privileges (PA-Urgent Care) Troy Votruba, CRNA – recommended for reappointment of AHP privileges (Anesthesia) Doug White, MD – recommended for reappointment of active staff privileges (Radiology) Allan Wicks, MD – recommended for reappointment of outpatient clinical privileges (Cardiology)</p> <p><u>PROVISIONAL CONCLUSION</u> Bryan Barnosky, DO – recommended for conclusion of provisional period (eICU) Daniel Cotoi, MD – recommended for conclusion of provisional period (eICU) Temberly Long, DNP – recommended for conclusion of provisional period (AHP-Glenrock)</p>	Motion to approve the credentials as presented, based upon the recommendation of the medical staff, made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI

Adjournment: Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 7:42pm.

Minutes typed by Elaine Litwiller subject to corrections.

Approved By: Bobbe Fitzhugh
 Bobbe Fitzhugh, Board Secretary

Date: 3/28/18