

**MEMORIAL HOSPITAL OF CONVERSE COUNTY  
BOARD OF TRUSTEES**

**Date:** March 28, 2018

**Time:** 5:30pm

**Location:** Boardroom

**Present:** Robert Kayser; Dr. Charles Lyford; Bobbe Fitzhugh; Nick Linford

Ryan Smith; Dave Patterson; Brian Retherford, MD; Mark Campbell, MD; Terry Moss; Jennifer Rinn, James Hardee, Hospital Attorney

**Absent:** Gay Bolln; Cristy Cobb; Karl Hertz; James Morgan, MD; Curt Dugger; Deeanne Engle, MD

**Call to Order:** Robert Kayser

**Agenda:** Reviewed and approved

**Previous Minutes:** Motion to approve the February 28, 2018 minutes made by Dr. Charles Lyford; seconded Nick Linford. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
<b>Introduction of Guests</b>			
	None		FYI
<b>Public Presentations and Comment</b>			
	None		
<b>Strategic Plan</b>			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES from last quarter were again included in the packet. Ryan noted that the outpatient satisfaction RPI report was included in the packet. During the two weeks that Rhonda Costanza from the Change Agency worked with Radiology several order process issues were corrected. In addition, a dedicated phone line was established at the MOB to troubleshoot order questions. All Lab and Radiology techs were given additional permission and training to better navigate the EMR. Ryan also commented on efforts to improve employee turnover rates.		FYI
Performance Plan and	The current quarter Performance Plan and		FYI

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Incentive Chart	Incentive Chart was included in the packet.		
<b>Consent Approval:</b>			
Write-Offs	February 2018 write-offs in the amount of \$175,575.21 and indigent care in the amount of \$652,371.57 were presented for approval.	Motion to accept the February 2018 write-offs and indigent care as presented made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
Vouchers	The March 2018 vouchers had been reviewed by Dr. Charles Lyford and were presented for approval.	Motion to accept the March 2018 vouchers as presented made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
Financials	The February 2018 financial and statistical packets were included in the packet. Robert Kayser noted that orthopedic surgeries dropped to 35 in February while Gyn procedures were up. Nick asked how deductions from revenue are budgeted. Ryan explained that the end of the year contractual amount is used to get the percentage for the next year. Robert Kayser noted that indigent care is now over 7% with no option for reimbursement of this care that is mandated by law. He noted that the hospital is not able to cost shift as in the past. He also commented that 47 people in Converse County declared bankruptcy in 2017 due to medical bills. The group discussed current financial issues in the healthcare industry. Ryan shared that Cheyenne Regional has decided to consolidate with UC Health to manage the hospital.	Motion to accept the February 2018 financials as presented made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
<b>Old Business:</b>			
Infusion Center Update	Ryan noted the update report which was included in the packet. He also noted that demolition is being handled in house to lower the cost. The ambulance enclosure will be in the FY19 budget.		FYI

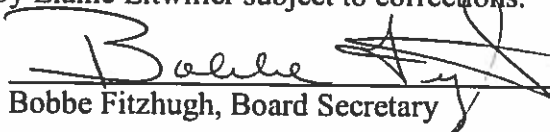
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<b>Foundation Report</b>			
	Jen shared the following event dates: ★ 50 Families Dinner – June 6 ★ Golf Tournament – July 7 ★ Boots –n- Bling – Oct. 6 She also reported that the Foundation will award two EWC nursing scholarships each year.		FYI
<b>CEO Report</b>			
	None		FYI
<b>New Business:</b>			
	None		FYI
<b>Events and Educational Opportunities</b>			
	None		FYI
<b>Executive Session</b>			
		It was moved by Robert Kayser; seconded by Dr. Charles Lyford to adjourn to Executive Session at 6:24pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 6:45pm.	
Credentials	Dr. Retherford presented the following credentialing activity for approval: <u>INITIAL APPOINTMENTS</u> ✓ Daniel Glass, MD – recommended for provisional contract privileges (Avera eICU) ✓ Michael Khalili, MD – recommended for provisional contract privileges (Teleradiology-Stat Rad) ✓ Kinila Mohan, MD – recommended for provisional contract privileges (Avera eICU) ✓ Aviral Roy, MD – recommended for provisional contract privileges (Avera ICU) <u>REAPPOINTMENTS</u> ✓ Mark Franklin, MD – recommended for reappointment of contract privileges (Avera eICU) ✓ Matthew Koff, DO – recommended for reappointment of	Motion to approve the credentials as presented, based upon the recommendation of the medical staff, made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI

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	contract privileges (Avera eICU) ✓ <i>David Kupferberg, MD</i> – recommended for reappointment of contract privileges (Avera eICU) ✓ <i>Stephen Surgenor, MD</i> – recommended for reappointment of contract privileges (Avera eICU) ✓ <i>Dennis Yutani, MD</i> – recommended for reappointment of active staff privileges (Radiology) <u>PROVISIONAL CONCLUSION</u> ✓ <i>Anthony Brehm, MD</i> – recommended for conclusion of provisional period (Avera eICU) ✓ <i>George Girardi, MD</i> – recommended for conclusion of provisional period (Outpatient Clinical-Pain Mgmt) ✓ <i>M. Anas Moughrabieh, MD</i> – recommended for conclusion of provisional period (Avera eICU) ✓ <i>Caleb Wilson, MD</i> – recommended for conclusion of provisional period (Outpatient Clinical-Otolaryngology)		

**Adjournment:** Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 6:45pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By:   
 Bobbe Fitzhugh, Board Secretary

Date: 4/25/18