

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: May 30, 2018

Time: 5:30pm

Location: Boardroom

Present: Robert Kayser; Gay Bolln; Dr. Charles Lyford

Ryan Smith; Dave Patterson; Karl Hertz; James Morgan, MD; Curt Dugger; Deeanne Engle, MD; Terry Moss; James Hardee, Hospital Attorney

Absent: Bobbe Fitzhugh; Nick Linford; Cristy Cobb; Jennifer Rinn

Call to Order: Robert Kayser

Agenda: Reviewed and approved

Previous Minutes: Motion to approve the April 25, 2018 minutes made by Dr. Charles Lyford; seconded Gay Bolln. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Introduction of Guests			
	None		FYI
Public Presentations and Comment			
	None		
Strategic Plan			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES for the first quarter of 2018 were again included in the packet. Ryan noted that patient satisfaction scores were low but still on track to meet the quarterly target.		FYI
Performance Plan and Incentive Chart	The current quarter Performance Plan and Incentive Chart was included in the packet.		FYI
Consent Approval:			
Write-Offs	April 2018 write-offs in the amount of \$273,999.73 and indigent care in the amount of \$710,956.55 were presented for approval.	Motion to accept the April 2018 write-offs and indigent care as presented made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI
Vouchers	The May 2018 vouchers had been reviewed by Dr. Charles Lyford and were presented for approval.	Motion to accept the May 2018 vouchers as presented made by Dr. Charles Lyford; seconded by Gay Bolln. All present	FYI

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Financials	The April 2018 financial and statistical packets were included in the packet. Robert Kayser commented on revenue vs. expenses. He also shared information about an upcoming state meeting to discuss mental health issues.	approved; motion carried. Motion to accept the April 2018 financials as presented made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI
Old Business:			
Ambulance Garage and Infusion Center Update	Karl shared the preliminary plan for the ambulance garage from TSP. He noted several possible parking and logistic issues. Karl also shared an update on the Infusion Center. The third week in June will be the second inspection prior to drywall. He noted that currently there is a letter of intent to lease Infusion Center space to Rocky Mountain Oncology but no contract yet.		FYI
Foundation Report			
	Karl reminded the group of the following event dates: ★ 50 Families Afterhours Event – June 6 at Morton Mansion at 5pm ★ Golf Tournament – July 7 ★ Boots -n- Bling – Oct. 6 He noted that Jen is working to secure sponsors for the golf tournament. Terry provided details about the Hope Tree planned for the MOB vestibule to memorialize cancer victims.		FYI
CEO Report			
	Ryan noted that Dr. Frederick Freeman, ENT, will start his employment on 7/2 and Dr. Beer will perform his first complex procedure on 6/21. Staff have been focused on training and equipment purchases. Dr. Freeman will also have		FYI

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	<p>clinics in Casper, Riverton, Rawlins, Laramie, Torrington and Wheatland. Ryan noted that the OR schedule had been reworked to accommodate both providers. Terry shared that MOB staff have heard many positive comments from patients about being able to see Dr. Beer in Douglas.</p> <p>Ryan shared that that he has spoken with Dr. Mark Murphy a couple times regarding his situation following the sale of Mountain View. Dr. Murphy has received privileges at Summit and WMC. He has hired Kayla Moore to coordinate his surgery schedule. She met with Ryan earlier in the day and will recommend to Dr. Murphy that he sign a RVU contract with MHCC. Ryan noted that the OR blocks have been underutilized in the past and can easily accommodate additional orthopedic cases from Dr. Murphy.</p> <p>Karl shared that 20 of the 31 ambassadors were hosted to an appreciation dinner Tuesday evening at the Country Club.</p> <p>The hospital was nominated by the city and will receive the Wyoming Association of Municipalities Hometown Community Hero Award. Several staff will travel to Pinedale on 6/13 to attend the banquet.</p> <p>Karl reported the Outpatient Patient Satisfaction Committee has grown to include representatives from each area. They are focusing on 1) AIDET</p>		

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	<p>training; 2) developing a patient handout about the survey; and 3) increasing respiratory survey numbers by being mindful to indicate RT as the primary visit when combined with other areas.</p> <p>Terry reported that there was a conference call recently with an internal medicine candidate, Michelle Neice, who is also a former WWAMI student. She will come to Douglas for an interview on July 25-26 and attend the next Board meeting.</p>		
New Business:			
	None		FYI
Events and Educational Opportunities			
	None		FYI
Executive Session			
		It was moved by Robert Kayser; seconded by Dr. Charles Lyford to adjourn to Executive Session at 6:29pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 6:35pm.	
Credentials	<p>Dr. Engle presented the following credentialing activity for approval:</p> <p><u>INITIAL APPOINTMENTS</u> <i>David Lee, MD</i> – recommended for provisional contract privileges (Stat Rad Teleradiology) <i>Daniel Long, MD</i> – recommended for provisional consulting privileges (Pathology)</p> <p><u>REAPPOINTMENTS</u> <i>Allison Barnett, PA</i> – recommended for reappointment of AHP privileges (Physician Assistant-MOB) <i>Mark Dowell, MD</i> – recommended for reappointment of consulting privileges (Infectious Diseases)</p>	Motion to approve the credentials as presented, based upon the recommendation of the medical staff, made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.	FYI

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	<p><i>Adrian Fluture, MD</i> – recommended for reappointment of outpatient clinical privileges (Cardiology)</p> <p><i>Ghazi Ghanem, MD</i> – recommended for reappointment of consulting privileges (Infectious Diseases)</p> <p><i>Nathan Ker, DO</i> – recommended for reappointment of active staff privileges (Hospitalist)</p>		

Adjournment: Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 6:35pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By: 
Bobbe Fitzhugh, Board Secretary

Date: 6/27/18