

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: August 22, 2018

Time: 5:28pm

Location: Boardroom

Present: Robert Kayser; Gay Bolln; Bobbe Fitzhugh; Nick Linford; Dr. Charles Lyford

Ryan Smith; Cristy Cobb; Dave Patterson; Karl Hertz; Curt Dugger; James Morgan, MD; Terry Moss; James Hardee, Hospital Attorney; Deeanne Engle, MD; Brian Retherford, MD; Mark Campbell, MD; Jennifer Rinn

Call to Order: Robert Kayser

Agenda: Reviewed and approved

Previous Minutes: Motion to approve the July 25, 2018 minutes made by Dr. Charles Lyford; seconded by Gay Bolln. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Introduction of Guests	None		FYI
Public Presentations and Comment	None		
Strategic Plan	None		
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES for the 4 th quarter of FY18 were again included in the packet. Ryan commented that we continue to struggle with patient satisfaction scores.		FYI
Performance Plan and Incentive Chart	The current quarter Performance Plan and Incentive Chart were included in the packet.		FYI
Consent Approval:			
Write-Offs	July 2018 write-offs in the amount of \$119,894.80 and indigent care in the amount of \$935,135.67 were presented for approval.	Motion to accept the June 2018 write-offs and indigent care as presented made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
Vouchers	The August 2018 vouchers had been reviewed by Nick Linford and were presented for approval.	Motion to accept the August 2018 vouchers as presented made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present	FYI

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Financials	<p>The July 2018 financial and statistical packets were included in the packet. Robert Kayser distributed copies of the graph comparing operating revenue vs operating expenses and cumulative operating income/loss. Curt noted that excess interest accrual on the bond had posted in error which will decrease the loss by \$150,000 when corrected. Robert Kayser shared how the new providers questioned whether MHCC will remain independent during their interviews. He stated that surgery pays for primary care. He noted that volume and cost are the only things mostly within our control. 55% of hospital expense is people and 12% is indigent care, 33% is all other costs. He commented on the changes to how the hospital functions on a daily basis. A primary care doctor used to cover their inpatients, clinic and take ER call. Now it takes three doctors to do the same. The hospital had to change with the times. Now we have to cover that cost. He shared an article about the cost of a knee replacement and another about hospitals closing. He noted the extremely wide margin between the cost of a knee and what we charge. He commented that CMS is going to begin to question these larger margins. Draft copies of the hospital update marketing piece were available. We have financial challenges but we also have financial opportunities.</p>	<p>approved; motion carried. Motion to accept the July 2018 financials as presented made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.</p>	FYI
<p>Old Business: Ambulance Garage and Infusion Center Update</p>	<p>Karl shared that Mark Everett from TSP will be onsite tomorrow to discuss plans for the</p>		FYI

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Service Line Update	<p>ambulance garage. This project will be done by Facilities and will not require state inspection. Karl shared pictures of the perforated fencing that will be installed as a weather barrier on the current ambulance canopy. The goal is to complete this project prior to winter. The infusion center is on track for punch list work on 9/10 and have an open house in October. The contract with Rocky Mountain Oncology is still in process.</p> <p>Ryan shared that Dr. Beer had surgeries in June, July and will have 3 tomorrow. Dr. Freeman performed 8 procedures in July and has done 7 so far this month. Dr. Schubert is off to a slower start as we work to get leases in place. Dr. Odone will start 10/1 as a new radiologist. Dr. Murphy has agreed to a contract and will start doing procedures here 9/11 and continue on the 1st, 3rd, and 5th Tuesdays. Dr. Niece has signed her contract and will start 1/1/19. Dr. Sisul, an urologist, interviewed here last Thursday and Friday.</p>		FYI
Foundation Report			
	<p>Jenn reported that 43 families have responded to the annual 50 Families drive – 41 renewals and 2 new. She is working to gather the auction items for the Boots –n- Bling event in October. The invitations will be mailed next week. The Because We Care Committee is planning an employee appreciation picnic on 9/8 at 4:30pm in Washington Park and has asked the Foundation and Board to help serve.</p>		FYI
CEO Report			
	<p>Ryan shared a slide showing the income billed by</p>		FYI

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	<p>the new providers. He also shared the history and rationale of recruiting an urologist since purchasing the da Vinci. Ryan shared background information on Dr. Sisul. He also shared a slide of Dr. Sisul's projected work production and talked about the pros and cons of hiring him from the medical staff. Negotiations continue with Dr. Sisul.</p>		
New Business:	None		FYI
Events and Educational Opportunities			
Executive Session	<p>WHA Annual Convention in Laramie, September 5-7.</p>		FYI
		<p>It was moved by Robert Kayser; seconded by Dr. Charles Lyford to adjourn to Executive Session at 7:12pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.</p> <p>It was moved, seconded and carried to adjourn from Executive Session at 7:39pm.</p>	
<p>Credentials</p>	<p>Dr. Engle presented the following credentialing activity for approval: <u>INITIAL APPOINTMENTS</u> <i>Brenda Barker, FNP-C</i> – recommended for provisional AHP privileges (Family Nurse Practitioner-Ribnik) <i>Jeffrey Cohen, MD</i> – recommended for provisional consulting privileges (Neuromonitoring Services) <i>Joseph Jares, III, MD</i> – recommended for provisional consulting privileges (Neuromonitoring Services) <i>Watcharasarn Rattananan, MD</i> – recommended for provisional consulting privileges (Neuromonitoring Services) <i>Eric Schubert, MD</i> – recommended for provisional</p>	<p>Motion to approve the credentials as presented, based upon the recommendation of the medical staff, made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.</p>	FYI

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Dr. Sisul	<p>active staff privileges (Neurosurgery) <i>Jon Tippin, MD</i> – recommended for provisional consulting privileges (Neuromonitoring Services) REAPPOINTMENTS <i>Sheila Sterkel, PA-C</i> – recommended for reappointment of AHP privileges (Physician Assistant) <i>David Wheeler, MD</i> – recommended for reappointment of outpatient clinical privileges (Neurology)</p>	<p>Motion to authorize the CEO to negotiate an employment contract with Dr. Sisul for appropriate terms as discussed by the Board made by Dr. Charles Lyford; seconded by Gay Bolln. Dr. Charles Lyford, Gay Bolln, Robert Kayser and Nick Linford approved; Bobbe Fitzhugh opposed. Motion carried.</p>	

Adjournment: Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 7:41 pm. Minutes typed by Elaine Litwiller subject to corrections

Approved By: *Charles Lyford* **Date:** 9-26-18
 Dr. Charles Lyford, Board Secretary