

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: April 27, 2016

Location: Hospital Boardroom

Present: Gay Bolln; Robert Kayser; Bobbe Fitzhugh; Colleen Bolte

Ryan Smith; Karl Hertz; Cristy Cobb; Dave Patterson; Curt Dugger; James Morgan, MD; Deeanne Engle, MD; Mark Campbell, MD; Brian Retherford, MD; Terry Moss; Denise Lyons; James Hardee, Hospital Attorney; Tom Holt; Adam and Amy Hughes (Parker-Xavier Media)

Absent: Charles Lyford, MD; Roberto Fars, MD; Diane Harrop

Call to Order: Gay Bolln

Time: 5:45pm

Agenda: Reviewed and approved

Previous Minutes: Robert Kayser asked that the March minutes be amended to indicate those attending the WHA Trustee Education in Cody in May. Motion to approve the March 23, 2016 minutes with correction made by Robert Kayser; seconded Colleen Bolte. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Introduction of Guests			
	None		FYI
Public Presentations and Comment			
	None		FYI
Strategic Plan			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES for the first quarter of 2016 were included in the packet. Ryan highlighted several items. Dave shared that the Meaningful Use elements will change for 2017 and we should have those by August. Robert Kayser reminded the group that the non-cash charge was depressing the operating margin. Missy talked about the fall intervention tracking she is doing and the coaching done by Jeneal Swan. A graph showing missed elements was included in the packet. Missy reported that MHCC had received the Zero HAI Excellence Award from Mtn.-Pacific Quality Health based		FYI

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Topic		Action Plan	Follow-Up
Balanced Scorecard & BODES (cont'd)	on the three HAI categories of CLABSI, CAUTI and CDI. She noted the awards from past years which were located in the room as well.		FYI
Performance Plan/Hospital Incentive Chart	The current Performance Plan and Incentive Chart were included in the packet.		FYI
Finances	The March 2016 financial and statistical packets were included in the packet.	Motion to accept the March 2016 financials as presented made by Robert Kayser; seconded by Colleen Bolte. All present approved; motion carried.	FYI
Consent Approval:			
Write-Offs	March 2016 write-offs in the amount of \$216,592.04 and indigent care in the amount of \$645,629.70 were presented for approval.	Motion to accept the March 2016 write-offs and indigent care as presented made by Robert Kayser; seconded by Colleen Bolte. All present approved; motion carried.	FYI
Vouchers	The April 2016 vouchers had been reviewed by Colleen Bolte and were presented for approval.	Motion to accept the April 2016 vouchers as presented made by Robert Kayser; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
Old Business:			
MRI & ED Remodel	Karl shared that ED remodel plan B had been chosen and TSP had been notified. Following review, the state has indicated it will not trigger any regulatory updates. There was no new information regarding the MRI.		FYI
New Business:			
Parker-Xavier Media	Karl introduced Adam and Amy Hughes with Parker-Xavier Media and outlined their involvement with hospital marketing the past several months. They shared a presentation of the current marketing campaigns: <ul style="list-style-type: none"> • Bigger isn't always better, • Everyday Miracle, and 		FYI

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Park-Xavier Media (cont'd)	<ul style="list-style-type: none"> • Can't rub dirt on it/walk it off. They also provided a handout showing marketing analytics for the past six weeks. The importance of attracting Medicare patients was discussed. Cristy noted that patients have commented how much they value the personal interaction they receive at MHCC. Robert Kayser commented that, 'Marketing is everything.'		FYI
Proposed FY17 Budget	Curt distributed updated copies of the proposed FY17 budget, including the ambulance budget and preliminary capital requests. The Board reviewed the larger capital requests.	Motion to approve the FY17 budget submit it to the commissioners made by Robert Kayser; seconded by Colleen Bolte. All present approved; motion carried.	FYI
3 rd Floor	Gay asked Cristy about the status of the 3 rd floor remodel and shared concerns she had received from nursing staff. Cristy noted that Karl meets with the key stakeholders daily and increased communication has improved their satisfaction. Karl commented the Facilities crew has done an excellent job of being mindful of patient's needs as proven by no decrease in satisfaction scores.		FYI
Foundation Report			
	None		FYI
CEO Report			
	Ryan noted that it is Administrative Professionals Day and recognized Elaine Litwiller for her work. Ryan shared that Tom Olivo had presented at the recent LDI and will return two more times to work with the managers and the Board. Ryan shared that following Dr. Yutani's recommendation, he visited with psychiatrist, Dr. Jiri Danczik, from Cheyenne, on Monday. Dr. Danczik will visit with providers next Monday. He is also interviewing in Gillette. Ryan noted he		FYI

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CEO Report (cont'd)	is still exploring the feasibility of hiring a psychiatrist. Ryan shared that he will be out of the office next week attending the AHA Conference in DC.		FYI
Educational Opportunities			
WHA Trustee Education	May 19 in West Park Hospital, Cody.	Ryan, Denise, Gay and Bob will attend.	FYI
Executive Session			
		It was moved by Gay Bolln; seconded by Robert Kayser to adjourn to Executive Session at 7:20pm pursuant to W.S. §16-4-405(a) (i). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 7:56pm.	
Credentials	<p>Dr. Engle presented the following credentialing activity for approval:</p> <ul style="list-style-type: none"> ➤ <i>Athos Rassias, MD</i> for provisional contract staff privileges (eICU) ➤ <i>Nathan Ker, DO</i> for reappointment of active staff privileges (Hospitalist) ➤ <i>David Kovaleski, MD</i> for reappointment of contract staff privileges (eICU) ➤ <i>Phillip Tigert, PA-C</i> for reappointment of AHP staff privileges (Physician Assistant) ➤ <i>Rita Emch, MD</i> for conclusion of provisional active staff privileges (Internal Medicine) ➤ <i>Gregory Punch, MD</i> for conclusion of provisional contract staff privileges (IRAD) ➤ <i>Casey Starks, MD</i> for conclusion of provisional active staff privileges (FP w/OB) 	Motion to approve the credentials as presented based upon the recommendation of the medical staff made by Robert Kayser; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI

Adjournment: Gay Bolln asked if there was any objection to adjournment. There was none, the meeting was adjourned at 7:56pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By: _____

Robert B. Kayser, Board Secretary

Date: _____

5/25/16

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