

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: June 22, 2016

Location: Hospital Boardroom

Present: Robert Kayser; Bobbe Fitzhugh; Colleen Bolte; Dr. Charles Lyford

Ryan Smith; Karl Hertz; Cristy Cobb; Dave Patterson; Curt Dugger; James Morgan, MD; Deeanne Engle, MD; Brian Retherford, MD; Terry Moss; Denise Lyons; James Hardee, Hospital Attorney

Absent: Gay Bolln; Roberto Fars, MD

Call to Order: Dr. Charles Lyford

Time: 5:30pm

Agenda: Reviewed and approved

Previous Minutes: Motion to approve the May 25, 2016 minutes made by Robert Kayser; seconded Bobbe Fitzhugh. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Introduction of Guests			
	None		FYI
Public Presentations and Comment			
	None		FYI
Strategic Plan			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES for the first quarter of 2016 were again included in the packet. Ryan noted the second quarter information will be shared at the July meeting. Ryan briefly explained the percentile rankings.		FYI
Performance Plan/Hospital Incentive Chart	The current Performance Plan and Incentive Chart were included in the packet.		FYI
Consent Approval:			
Write-Offs	May 2016 write-offs in the amount of \$114,547.50 and indigent care in the amount of \$754,487.49 were presented for approval.	Motion to accept the May 2016 write-offs and indigent care as presented made by Robert Kayser; seconded by Colleen Bolte. All present approved; motion carried.	FYI

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Topic		Action Plan	Follow-Up
Vouchers	The June 2016 vouchers had been reviewed by Colleen Bolte and were presented for approval.	Motion to accept the June 2016 vouchers as presented made by Robert Kayser; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
Financials	The April 2016 financial and statistical packets were included in the packet. Robert Kayser noted the financials were holding steady.	Motion to accept the May 2016 financials as presented made by Robert Kayser; seconded by Colleen Bolte. All present approved; motion carried.	FYI
Old Business:			
Insurance Renewal	Ryan updated the Board on the status of switching liability carriers for property, auto, PL/GL and D&O to Yellowstone. They should have a premium quote ready by Monday.		FYI
Budget Presentation to County Commissioners	The revised budget, as submitted on June 3, was included in the packet. Ryan noted one of the assumptions was a 10% reduction in volumes and 1.5% for wage increases instead of 3%. Eleven positions will remain unfilled. Indigent care contributions from the county and ambulance costs were discussed. Cristy talked about Robynn's efforts to improve efficiency within the ambulance service and eventually become budget neutral. The status of the Glenrock clinic was also discussed.	Motion to accept the FY17 budget request as presented to replace the previous request made by Robert Kayser; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI
New Business:			
Interactive Health Report	The aggregate health data report was included in the packet. Ryan summarized the use of Interactive Health in an effort to contain rising employee health insurance premiums and participation requirements and benefits for staff.		FYI
Medical Plan Review	The Medical Plan Review prepared by BenefitHealth Advisor was included in the packet. Ryan shared that 25 employees are		FYI

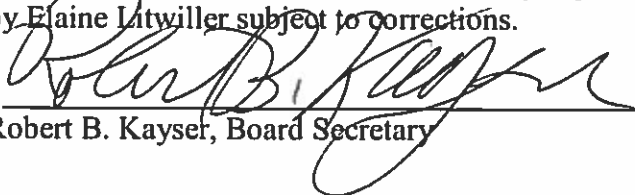
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Medical Plan Review (cont'd)	predicted to exceed the stop loss amount by the end of the year. He noted the 6/30 deadline for the stop loss claims carrier choice.		FYI
Medicare Cost Report Adjustments	Ryan reported that Phil Schmid spent a day reviewing the cost report last week to determine the cause of the Medicare take back payment. He met with leadership to report that in 2014 when the CRNAs were hired our consultant, Brent, listed it as an allowable outpatient cost. This was removed from the 2015 cost report but not noticed by Medicare for 9 months, thus we had been reimbursed incorrectly for over a year. Ryan shared that Phi Schmid will be preparing the hospital cost report in the future, including an interim report nine months into the year. The group discussed the various scenarios in which the error might have been noticed and the viability of changing audit firms.		FYI
Foundation Report			
	Denise Lyons reported the Denim and Diamonds fundraiser the past weekend raised \$45,000. She is already tweaking the plans for next year! Robert Kayser suggested some type of recognition for Jim Willox to acknowledge his contribution to the ED remodel.		FYI
CEO Report			
	Ryan shared that the hospital has received provisional community hospital trauma designation from the state following their recent review visit. Robert Kayser noted the ER had 6,000 visits last year!	A letter will be prepared on behalf of the Board to express support for the trauma program.	FYI
Educational Opportunities			
	None		FYI

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Executive Session			
		It was moved by Dr. Charles Lyford; seconded by Robert Kayser to adjourn to Executive Session at 6:40pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 6:51pm.	
Credentials	<p>Dr. Engle had been called out so Dr. Brian Retherford presented the following credentialing recommendations for approval:</p> <ul style="list-style-type: none"> ➤ <i>Eugene DuQuette, MD</i> – for provisional contract staff privileges (Emergency Medicine) ➤ <i>Mark Dowell, MD</i> – for reappointment of consulting privileges (Infectious Disease) ➤ <i>Adrian Fluture, MD</i> – for reappointment of outpatient clinical privileges (Cardiology) ➤ <i>Ghazi Ghanem, MD</i> – for reappointment of consulting privileges (Infectious Disease) ➤ <i>Mohammed Majeed, MD</i> – for reappointment of active staff privileges (Hospitalist) ➤ <i>Twyla Thalken, FNP-C</i> – for reappointment of AHP staff privileges (Nurse Practitioner) 	Motion to approve the credentials as presented based upon the recommendation of the medical staff made by Robert Kayser; seconded by Colleen Bolte. All present approved; motion carried.	FYI

Adjournment: Dr. Charles Lyford asked if there was any objection to adjournment. There was none, the meeting was adjourned at 6:51pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By: 
Robert B. Kayser, Board Secretary

Date: 7/27/16