

**MEMORIAL HOSPITAL OF CONVERSE COUNTY  
BOARD OF TRUSTEES**

**Date:** July 27, 2016

**Location:** Hospital Boardroom

**Present:** Gay Bolln; Robert Kayser; Bobbe Fitzhugh; Colleen Bolte; Dr. Charles Lyford

Ryan Smith; Karl Hertz; Cristy Cobb; Dave Patterson; Curt Dugger; James Morgan, MD; Deeanne Engle, MD; Brian Retherford, MD; Mark Campbell, MD; Terry Moss; Missy Swanson; Denise Lyons; Curtis Schmidt, James Hardee, Hospital Attorney; Annie Habel (Med Student); Senator Brian Boner

**Absent:** Roberto Fars, MD

**Call to Order:** Gay Bolln

**Time:** 5:35pm

**Agenda:** Reviewed and approved

**Previous Minutes:** Motion to approve the June 22, 2016 minutes made by Dr. Charles Lyford; seconded Bobbe Fitzhugh. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
<b>Election of Officers</b>	After the appointment/reappointment of a member to the Board of Trustee's, the board must elect from its membership, a Chairman, Vice-Chairman, Secretary and a Treasurer.	Colleen Bolte reported that the nominating committee had met and made their recommendations. Motion to nominate the following for slate of officers for the 2016-2017 fiscal year made by Colleen Bolte; seconded by Dr. Charles Lyford: Chairman: Robert Kayser Vice-Chairman: Gay Bolln Secretary: Bobbe Fitzhugh Treasurer: Dr. Charles Lyford All nominees accepted. All present approved; motion carried.	FYI
<b>Introduction of Guests</b>			
	Dr. Morgan introduced one of the current medical students, Annie Habel. Robert Kayser introduced Senator Brian Boner.		FYI
<b>Public Presentations and Comment</b>			
	None		FYI
<b>Strategic Plan</b>			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI

July 27, 2016

**MEMORIAL HOSPITAL OF CONVERSE COUNTY  
BOARD OF TRUSTEES**

Topic		Action Plan	Follow-Up
Balanced Scorecard & BODES	The updated Balanced Scorecard and BODES for the second quarter of 2016 were included in the packet and reviewed by Ryan. He noted there were no falls or med errors. Cristy shared details of the one never event and reviewed the corresponding BODE. She explained the addition of time outs in the OR and red/green flags. Missy shared the details of the two SSI cases and the corresponding BODE. She noted that Giselle Grimes in Infection Control is working with the Ortho physicians to develop a checklist to better determine if immune compromised patients are candidates for elective procedures. She noted that due to student observers, there were ten people in the OR with one patient and the other was in four facilities in 27 days. Colleen questioned an immune compromised patient having elective surgery and Cristy shared plans for improved coordination of care to assist patients working through the system.		FYI
Performance Plan/Hospital Incentive Chart	The final Performance Plan and Incentive Chart for the 4 <sup>th</sup> quarter of FY16 were included in the packet.		FYI
<b>Consent Approval:</b>			
Write-Offs	June 2016 write-offs in the amount of \$194,758.16 and indigent care in the amount of \$1,091,738.52 were presented for approval.	Motion to accept the June 2016 write-offs and indigent care as presented made by Colleen Bolte; seconded by Dr. Charles Lyford. All present approved; motion carried.	FYI
Vouchers	The July 2016 vouchers had been reviewed by Colleen Bolte and were presented for approval.	Motion to accept the July 2016 vouchers as presented made by Colleen; seconded by Dr. Charles Lyford. All present approved; motion carried.	FYI

July 27, 2016

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Financials	The June 2016 financial and statistical packets were included in the packet. Robert Kayser reviewed key figures from FY16.	Motion to accept the June 2016 financials as presented made by Robert Kayser; seconded by Colleen Bolte. All present approved; motion carried.	FYI
<b>Old Business:</b>			
	None		FYI
<b>New Business:</b>			
Discussion with Senator Boner	Senator Boner shared the perspective of the legislature regarding Medicaid expansion. He stated that due to the \$90M state funding cut to the Health Department, expansion no longer saves the state money and the ongoing expense is a concern. He also cited inaccurate enrollment projections and the lack of categorical requirements as issues. Robert Kayser talked about the impact of indigent care. He explained the difficulty in cost shifting to commercial insurance in an attempt to recover non-reimbursed expenses. He noted that BCBSWY denied the 5% increase this year and only allowed 3.5% because that's what is allowed by Medicare. Commercial insurance only accounts for 45% of MHCC patients. Ryan shared his perspective for expansion related the economic decline. He noted that most local governments and the Governor now support expansion. Robert Kayser shared that 6-8% of the hospital's gross income is used for indigent care, largely due to two unfunded government mandates.	Ryan indicated it would be helpful if the legislature would prepare a document listing the reasons for denial of expansion along with the rationale.  Senator Boner asked the group to forward their suggestions to his office.	FYI
FY16 Incentive Plan Results	A summary report for the FY16 Incentive Plan was included in the packet.	Motion to approve payout of the FY16 Incentive Plan at the 4/5 level made by Dr. Charles Lyford; seconded by Colleen Bolte. All present approved; motion carried.	FYI

**MEMORIAL HOSPITAL OF CONVERSE COUNTY  
BOARD OF TRUSTEES**

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Proposed FY17 Incentive Plan	The proposed Incentive Plan for FY17 was included in the packet and reviewed by Ryan. He noted the change to Cash Balance from AR Days and to Sepsis Bundle from CAUTI.	Approval was delayed to the next meeting to allow for better review.	FYI
<b>Foundation Report</b>			
	The final report from the Diamonds and Denim event was included in the packet. Robert Kayser noted this was the largest fundraising event in Foundation history. Denise shared that hospital employees are being encouraged to support the ER remodel with their incentive bonus. So far, the Foundation has raised \$220,000 of the \$500,000 needed. The remodel plans are awaiting state approval.		FYI
<b>CEO Report</b>			
	Ryan shared his PowerPoint from the recent Employee Forums. He noted that Sheila Sterkel was voted PA of the Year. He reviewed the Incentive Plan goals from FY16: CAUTI, Core Measure Fall Outs and Patient Experience Scores. The employee payout for the year is \$740. Ryan reported that 85% of MHCC patients rate their experience a 9 or 10, which is the highest in the state! He also shared slides showing the reduction in volumes across all service areas during the second half of FY16. Two budget projections have been prepared, one at 10% and the other at 20%. Ryan explained the six actions being taken to avoid layoffs and continued negative cash flow. Robert Kayser noted that the \$6.8M projected gross revenue for July is good and we should be careful not to over react or under react. The hospital can respond quickly if needed and will need to reassess the situation monthly or		FYI



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CEO Report (cont'd)	even weekly during the next fiscal year. Gay Bolln confirmed that the Medicare payback is complete. Colleen Bolte expressed concern that the auditors didn't catch the error and questioned if it was time to change auditing firms. Robert Kayser noted there was a new auditing partner last year. He also noted the change in cost report preparer. Ryan explained how the error occurred from claiming the CRNA expenses and was missed by several people.		FYI
<b>Educational Opportunities</b>			
	None		FYI
<b>Executive Session</b>			
		It was moved by Gay Bolln; seconded by Robert Kayser to adjourn to Executive Session at 7:36pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 7:53pm.	
Credentials	<p>Dr. Engle presented the following credentialing recommendations for approval:</p> <p><u>INITIAL APPOINTMENTS</u></p> <ul style="list-style-type: none"> <li>➤ <i>Allison Barnett, PA</i> – recommended for provisional AHP staff privileges (Physician Assistant)</li> <li>➤ <i>Fang-Yun Gan, MD</i> – recommended for provisional contract staff privileges (IRAD)</li> <li>➤ <i>Ever Luizaga-Coca, MD</i> – recommended for provisional contract staff privileges (Avera eICU)</li> </ul> <p><u>REAPPOINTMENTS</u></p> <ul style="list-style-type: none"> <li>➤ <i>David Wheeler, MD</i> – recommended for reappointment of outpatient clinical privileges (Neurology)</li> <li>➤ <i>Francis Lansang, MD</i> – recommended for</li> </ul>	Motion to approve the credentials as presented based upon the recommendation of the medical staff made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI

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	<p>reappointment of active staff privileges (Family Practice)</p> <ul style="list-style-type: none"><li>➤ <i>Patrick Yost, MD</i> – recommended for reappointment of active staff privileges (Family Practice)</li></ul> <p><u>PROVISIONAL CONCLUSION</u></p> <ul style="list-style-type: none"><li>➤ <i>Allan Mattern, MD</i> – recommended for conclusion of provisional outpatient clinical privileges (Cardiology)</li></ul>		
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**Adjournment:** Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 7:54pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By:   
Bobbe Fitzhugh, Board Secretary

Date: 8/24/16